



**Worcester**  
CITY COUNCIL

# Fees and Charges

2009/2010

## **REVIEW OF CHARGES**

### **1 Introduction**

- 1.1 This booklet sets out the revised charges for specific services to be applied from 1<sup>st</sup> April 2009(unless otherwise stated) and considered by Council 3rd February 2009 The Council has, in the past, accepted the need for such a review to take place annually.
- 1.2 Revised fees and charges are proposed taking account of the level of charges that it is considered can reasonably be borne by the users of facilities in the light of what the market will bear, in line with the Council's policies and having regard to the current rate of inflation.
- 1.3 Where proposals have been included in the Medium Term Financial Strategy 5 year savings plan for increases above inflation to Fees and Charges for 2009/2010, these are now set out in this booklet.
- 1.4 In accordance with the current policy the fees and charges for Car Parks are reviewed each Autumn. Car Park charges were last reviewed by the Council on 5th December 2008.
- 1.5 Licensing Fees & Charges are to be reported to Licensing Committee in preparation for the 1<sup>st</sup> April 2009.

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## **SAFER & STRONGER COMMUNITIES**

### **REVIEW OF CHARGES**

#### **1. Safer & Stronger Communities**

The following fees and charges have been adjusted in line with the Council's policies. The increases are designed to reflect the quality and range of facilities available, the pressure of market forces, whilst creating an additional income to the General Fund in the next financial year.

#### **2 Sport & Recreation Fees & Charges**

##### **2.1 Advance Card**

2.1.1 The Advance Card is applicable across the following four leisure facilities;

- St Johns Sports Centre
- Nunnery Wood Sports Complex
- Perdiswell Leisure Centre
- Worcester Swimming Pool & Fitness Centre

Dependant on individual circumstances an advance card member may be entitled to one of the following benefits;

Advance 25 : Eligible to receive a 25% discount on the standard price plus the benefits of the Advance+ Card  
All persons over 60 years of age.  
All Full Time students living or studying in The City of Worcester.  
All persons aged 16 or under.

Advance 50 : Eligible to receive a 50% discount on the standard price plus the benefits of the Advance+ Card  
All persons in receipt of an approved benefit and are a resident within the City of Worcester.  
All City Council employees.

Advance+ : Card holders can book by telephone for relevant activities up to 7 days in advance from 9.30am.

### 2.1.2 Advance+ Card Purchase

		Advance +	Advance 25	Advance 50
2008/09	All Sites	£11.00	£8.25	£5.50
2009/10	All Sites	£12.00	£9.00	£6.00

### 2.1.3 Connect on-line booking service

Note: This is a free service to 'All inclusive members' with an annual fee for 'Pay as You Go' customers allowing access to book badminton, squash, fitness classes and crèche 7 days in advance from mid-night.

		Advance +	Advance 25	Advance 50
2008/09	NWSC/SJSC only	N/A	N/A	N/A
2009/10	NWSC/SJSC only	£50.00	37.50	£25.00

### 2.1.4 Joining/Admin Fee

There is an initial joining/admin fee payable upon application. Should a member cancel and then decide to re-join at a later date the same fee would apply again unless they re-join within 12 months during which time the charge would be waived.

		Standard	Advance 25	Advance 50
2008/09	NWSC/SJSC only	£16.00	£12.00	£8.00
2009/10	NWSC/SJSC only	£17.00	£12.75	£8.50
2008/09	PLC/WSP only	£35.00	£26.25	£17.50
2009/10	PLC/WSP only	£35.00	£26.25	£17.50

### 2.1.5 Annual Harpers

Renewal

This is an annual renewal fee for 'Pay as You Go' customers.

		Standard	Advance 25	Advance 50
2008/09	NWSC/SJSC only	£16.00	£12.00	£8.00
2009/10	NWSC/SJSC only	£17.00	£12.75	£8.50

## 2.2 Membership Packages

### 2.2.1 Nunnery Wood Sports Complex & St Johns Sports Centre Membership Package (D/D = Direct Debit A/M = Annual Membership)

The membership packages for Nunnery Wood Sports Complex and St Johns Sports Centre have been based on detailed analysis of competitor's prices, products and a clear understanding of where they fit within an increasingly competitive leisure market. Given the current financial challenges faced by Worcester City Council there is a huge emphasis during 2009/10 on increased income particularly from the new St Johns Sports Centre. However to successfully achieve these challenging targets equal importance will be placed on customer retention.

Please note – We currently operate a loyalty scheme designed to reward our long term customers who have been offered the opportunity to freeze their monthly Direct Debit payment. Members agreeing to this policy pay £3 per month less than the full charge providing them with a saving of £36 per annum. This arrangement is on the understanding that if they cancel their membership but decided to re-join at a later date they are no longer entitled to the reduced rate and would then have to revert to paying the full charge.

As part of our pre-sales campaign prior to the opening of the new St Johns Sports Centre all the existing customers of NWSC & SJSC (not currently eligible for the loyalty scheme) were offered the chance to freeze their membership at the existing price at that time (£30) when the new SJSC facility opened in September 2008. (Again this is on the basis that should they decide to cancel and then re-join at a later date they have to sacrifice their pre-launch discount and revert to the full charge)

This fee will increase to £31 from 1st April 2009 when the direct debit membership for new customers at both facilities will be increased to £33 per month. (providing a saving of £24 per year)

\*\*\* Corporate Membership is defined as: For a company to qualify under the corporate membership package they must have a minimum of five employees subscribe to the package at the time of application and have the same number of employees with active memberships on an ongoing basis. Employees subscribe on an individual basis and qualify under their company name for the discounted rate (Advanced 25 rate) The membership only applies to the individual and is not extended to their family.

2.2.2 Worcester City Council Membership Packages for Nunnery Wood Sports Complex & St Johns Sports Centre

(D/D = Direct Debit A/M = Annual Membership)

		2008/09 (with effect from 8th September)						2009/10 (with effect from 1 <sup>st</sup> April)					
Package Type	Facilities/Activities Available	Standard		Advance 25		Advance 50		Standard		Advance 25		Advance 50	
		D/D	A/M	D/D	A/M	D/D	A/M	D/D	A/M	D/D	A/M	D/D	A/M
		£	£	£	£	£	£	£	£	£	£	£	£
*Advance Inc.	Fitness Suite/Fitness Classes/ Racket Sports/ Crèche (NWSC & SJSC)	32.00	320.00	24.00	240.00	16.00	N/A	33.00	330.00	24.75	247.50	16.50	N/A
**Advance Inc 12 Month loyalty scheme	Fitness Suite/Fitness Classes/ Racket Sports/ Crèche (NWSC & SJSC)	27.00	270.00	20.25	202.50	13.50	N/A	30.00	300.00	22.50	225.00	15.00	N/A
Advance Inc. ( <b>Couple</b> –both to be eligible)	Fitness Suite/Fitness Classes Racket Sports/ Crèche (NWSC & SJSC)	50.00	500.00	37.50	375.00	25.00	N/A	52.00	520.00	39.00	390.00	26.00	N/A
Advance Inc Off Peak weekday 8 – 6 only and all day weekends	Fitness suite/fitness classes/racket sports/crèche (NWSC & SJSC)	24.00	240.00	18.00	180.00	12.00	N/A	25.00	250.00	18.75	187.00	12.50	N/A
***Advance inc Corporate Open access – no time restrictions	Fitness suite/fitness classes/racket sports/crèche (NWSC & SJSC)	22.50	225.00	N/A	N/A	N/A	N/A	24.75	247.50	N/A	N/A	N/A	N/A

### 2.2.3 Perdiswell Leisure Centre and Worcester Swimming Pool Membership

(D/D = Direct Debit A/M = Annual Membership)

The membership packages for Perdiswell Leisure Centre and Worcester Swimming Pool have been designed to enable the company to remain competitive in the local market and to provide customers with a real value for money service.

To reward customer loyalty we currently offer a discount on our DD memberships where a member can commit to a 12 month membership and receive a 10% discount on their monthly fees, giving them a saving of £42 over the 12 months. As a further reward at the end of this period we then freeze the membership fee at that rate for the life of the membership. If they cancel the membership after the initial 12 months and rejoin at a later date they either take out the full price membership or would need to commit to another minimum period to receive a discount.

At specified times throughout the year we also offer a 20% discount on our monthly fees but this is only available if a member joins for a 24 month membership, giving them a saving of £7 per month. This works the same as a 12 month membership with the member keeping the same discounted rate for the life of the membership after the initial 24 months.

Members entering into a 12 or 24 month membership are not permitted to cancel within their initial periods unless for a medical reason.

\*\*\* Corporate Membership is defined as: For a company to qualify under the corporate membership package they must have a minimum of five employees subscribe to the package at the time of application and have the same number of employees with active memberships on an ongoing basis. Employees subscribe on an individual basis and qualify under their company name for the discounted rate. The discount for corporate membership offered is 20%. The membership only applies to the individual and is not extended to their family.



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2.2.4 Leisure Connection Membership Packages for Perdiswell Leisure Centre & Golf Course and Worcester Swimming Pool & Fitness Centre

(D/D = Direct Debit A/M = Annual Membership)

Package Type	Facilities/Activities Available	2008/2009 (with effect from 1 <sup>st</sup> April)						2009/10 (with effect from 1 <sup>st</sup> April)					
		Standard		Advance 25		Advance 50		Standard		Advance 25		Advance 50	
		D/D	A/M	D/D	A/M	D/D	A/M	D/D	A/M	D/D	A/M	D/D	A/M
		£	£	£	£	£	£	£	£	£	£	£	£
Harpers Active	Fitness Suite and Fitness Classes (at PLC & WSP) /Swimming at WSP	35.00	350.00	26.25	262.50	17.50	N/A	35.00	350.00	26.25	262.50	17.50	N/A
Harpers Active ( <b>Couple</b> – both to be eligible)	Fitness Suite and Fitness Classes (at PLC & WSP)/ Swimming at WSP	58.50	585.00	44.00	440.00	29.25	N/A	58.50	585.00	44.00	440.00	29.25	N/A
Harpers Active ( <b>Family</b> = 2 Adults (both to be eligible) plus 2 children)	Fitness Suite and Fitness Classes (at PLC & WSP) /Swimming at WSP. Children = Swimming : toddlers to 16 years (incl)	68.50	685.00	54.00	540.00	39.25	N/A	68.50	685.00	54.00	540.00	39.25	N/A
Harpers Active Off peak 9-5	Fitness Suite and Fitness Classes (at PLC & WSP)/ Swimming at WSP (Only applicable to members currently on off peak membership)	30.00	300.00	22.50	225.00	15.00	N/A	30.00	300.00	22.50	225.00	15.00	N/A
Junior Harpers (10-16years old)	Fitness Suite/Fitness Classes (at PLC & WSP)/Swimming at WSP	N/A	N/A	20.00	200.00	N/A	N/A	N/A	N/A	20.00	200.00	N/A	N/A
Golf	7 day golf	N/A *	N/A *	N/A *	N/A	N/A *	N/A *	N/A	385.00	N/A	246.00	N/A	195.00
Pure Water	General Swim Sessions at WSP	22.50	225.00	17.00	170.00	11.25	112.50	22.50	225.00	17.00	170.00	11.25	112.50

\* This is in response to a declining demand for the product.

### 2.3 Nunnery Wood Sports Complex and St Johns Sports Centre

		2008/09 (with effect from 8th Sept)			2009/10 (with effect from 1 <sup>st</sup> April)				
		Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50		
2.3.1	<u>Unsupervised Activities</u>	Per	£	£	£	£	£		
	Badminton	Person	4.50	3.40	2.25	4.60	3.45	2.30	
	Whole Main Hall	Hour	38.00	28.50	19.00	39.00	29.25	19.50	
	Dance Studios/Activity Suite (SJSC) /Gym(NWSC)	Hour	21.20	15.90	10.60	22.00	16.50	11.00	
	Shower only	Person	2.50	1.90	1.25	2.50	1.90	1.25	
	Squash (NWSC only)	Person	3.60	2.70	1.80	n/a	n/a	n/a	
	Squash (NWSC only – 8-4pm weekdays and all day weekends)	Person	n/a	n/a	n/a	3.60	2.70	1.80	
	Squash (NWSC only – Premium rate weekdays 4pm-10pm)	Person	n/a	n/a	n/a	4.60	3.45	2.30	
	Squash League: Joining Fee	Person	9.00	6.75	4.50	10.00	7.50	5.00	
	Squash League: Renewal	Person	6.00	4.50	3.00	7.00	5.25	3.50	
	Table Tennis	Person	3.20	2.40	1.60	3.30	2.50	1.65	
	Fitness Suite NWSC	Hour	4.00	3.00	2.00	4.00	3.00	2.00	
	Fitness Suite SJSC	Hour	5.50	4.15	2.75	5.50	4.15	2.75	
	Hire of Bar Area (NWSC only)	Hour	10.00	10.00	10.00	n/a	n/a	n/a	
2.3.2	<u>All-Weather Pitch &amp; Athletic Track</u>								
	Whole A/W Pitch (Football) NWSC	Hour	66.00	49.50	33.00	68.00	51.00	34.00	
	Whole A/W Pitch (Hockey) NWSC	Hour	64.00	48.00	32.00	66.00	49.50	33.00	
	Half A/W Pitch (Football) NWSC	Hour	33.00	24.75	16.50	34.00	25.50	17.00	
	Half A/W Pitch (Hockey) NWSC	Hour	32.00	24.00	16.00	33.00	24.75	16.50	
	Grass centre Pitch NWSC (incl. floodlights)	Match	68.00	51.00	34.00	70.00	52.50	35.00	
	Soccer Real rubber crumb 5-a-side All-weather pitches SJSC	Hour	42.00	31.50	21.00	43.00	32.25	21.50	
	Soccer Real rubber crumb 7-a-side All-weather pitches SJSC	Hour	56.00	42.00	28.00	56.00	42.00	28.00	
	Athletics Track: per person	Hour	3.50	2.65	1.75	3.50	2.65	1.75	
	: schools	Hour	n/a	32.00	n/a	n/a	33.75	n/a	
	Athletic Meets & Club hire	Hour	43.00	32.25	21.50	45.00	33.75	22.50	
	Major Events/Competitions		BY NEGOTIATION						
2.3.3	<u>Supervised Activities</u>								
	Children's Activities (Sat)	Session	n/a	4.00	3.00	n/a	4.00	3.00	
	NWSC Children's Party (excl catering)	Child	n/a	2.90	n/a	n/a	3.00	n/a	
	SJSC Children's Party (incl catering)	Child	n/a	4.90	n/a	n/a	5.00	n/a	
	SJSC Interactive Children's Party (inc catering)	Child	n/a	5.90	n/a	n/a	6.00	n/a	
	Holiday Activities	8.30-5.30	n/a	21.00	n/a	n/a	21.00	n/a	
	Holiday Activities	8.30-3.00	n/a	16.00	n/a	n/a	16.00	n/a	
	Ladies Morning circuit training	Session	3.40	2.55	1.70	3.50	2.65	1.75	
	Crèche	Hour	n/a	1.60	1.20	n/a	1.65	1.25	
	FA Soccer Academy	Hour	n/a	3.00	2.25	n/a	3.00	2.25	
	All fitness classes (NWSC)	Hour	4.20	3.15	2.10	4.30	3.25	2.15	
	All Fitness classes (SJSC)	Hour	4.60	3.45	2.30	4.70	3.55	2.35	
	50+	Session	1.80	1.35	0.90	2.00	1.50	1.00	
	Harpers Induction	Session	16.00	12.00	8.00	17.00	12.75	8.50	
2.3.4	<u>Equipment Hire</u>								
	Racket/bat hire	Session	1.00	0.75	0.50	1.00	0.75	0.50	
	Trampoline Hire (court cost included)	Session	15.50	11.60	7.75	15.50	11.60	7.75	
	Tables and Chairs/Judo mats		By negotiation			By negotiation			
2.3.5	<u>Special Events</u>		By negotiation			By negotiation			
2.3.6	<u>Replacement Cards (Advance card, door access etc)</u>		3.20	2.40	1.60	3.30	3.30	3.30	

## 2.4 Perdiswell Leisure Centre

		2008/09			2009/10			
		Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50	
2.4.1	<u>Unsupervised Activities</u>	Per	£	£	£	£	£	
	Badminton	Person	4.50	3.40	2.25	4.60	3.45	2.30
	Whole Main Hall	Hour	75.00	56.25	37.50	78.00	58.50	39.00
	Half Main Hall	Hour	37.50	28.25	18.75	39.00	29.25	19.50
	All-weather Pitch (3 <sup>rd</sup> generation)	Hour	36.00	27.00	18.00	37.00	27.75	18.50
	Sunbed	Session	6.00	-	-	6.20	-	-
	Showers only	Session	2.50	1.90	1.25	2.50	1.90	1.25
	Table Tennis	Person	3.20	2.40	1.60	3.30	2.50	1.65
	Fitness Suite	Hour	5.00	3.75	2.50	5.15	3.85	2.60
2.4.2	<u>Supervised Activities</u>							
	Children's Holiday Activities	8.30-3.30pm	n/a	n/a	n/a	n/a	16.00	n/a
	Children's Holiday Activities	8.30-5.30pm	n/a	n/a	n/a	n/a	21.00	n/a
	Children's Parties (incl. catering)	Child	n/a	9.00	n/a	n/a	9.00	n/a
	Crèche (1hour 50 mins)	Session	n/a	2.00	1.55	n/a	2.15	1.70
	Roller Disco	Session	n/a	3.40	n/a	n/a	3.50	n/a
	Gymnastics: Junior	Session	n/a	3.30	2.50	n/a	3.45	2.60
	Trampolining (adult)	Session	3.75	-	1.90	4.00	3.00	2.00
	Trampolining (junior)	Session	n/a	3.35	2.85	n/a	3.45	2.60
	All Fitness classes	Session	4.20	3.15	2.10	4.30	3.25	2.15
	Ladies Activities	Session	3.30	2.50	1.65	3.50	2.65	1.75
	Short Mat Bowls	Person	2.10	1.55	1.05	2.20	1.65	1.10
2.4.3	<u>Equipment Hire</u>							
	Racket/bat hire	Session	1.00	0.75	0.50	1.00	0.75	0.50
	Ball Hire (with deposit)	Session	3.00	2.25	1.50	3.00	2.25	1.50
	Roller Skate Hire	Session	1.60	n/a	n/a	1.60	1.60	1.60
	Trampoline Hire (to include cost of court)	Hour	15.50	11.60	7.75	15.50	11.60	7.75
2.4.4	<u>Replacement Cards</u>		3.20	2.40	1.60	3.30	3.30	3.30

## 2.5 Perdiswell Golf Course

		2008/09			2009/10			
		£	£	£	£	£	£	
2.5.1	<u>Club Membership</u>	Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50	
	Joining Fee	Person	45.00	33.75	22.50	46.50	34.90	23.25
	Annual membership fee	Person	45.00	33.75	22.50	46.50	34.90	23.25
2.5.2	<u>Green Fees</u>	Per						
	Weekdays	9 holes	7.75	5.85	3.90	8.00	6.00	4.00
		18 holes	11.50	8.65	5.75	12.00	9.00	6.00
	Weekends	9 holes	9.75	7.35	4.90	10.00	7.50	5.00
		18 holes	15.50	11.65	7.75	16.00	12.00	8.00
2.5.3	<u>Equipment Hire</u>							
	Trolley	Per round	3.00	2.25	1.50	3.00	2.25	1.50
	Golf ball / half set clubs	Per round	5.00	3.75	2.50	5.00	3.75	2.50

## 2.6 Worcester Swimming Pool & Fitness Centre

		2008/09			2009/10			
		Standard	Advance 25	Advance 50	Standard	Advance 25	Advance 50	
2.6.1	<u>Swimming</u>	Per	£	£	£	£	£	
	Adult	Session	3.20	2.40	1.60	3.30	2.50	1.65
	Toddlers (5 years and under)	Session	n/a	0.90	n/a	n/a	0.95	n/a
	Child (Under 16)	Session	n/a	1.60	n/a	n/a	1.65	n/a
2.6.2	<u>Schools: incl. Lifeguards</u>							
	Main Pool:							
	Whole pool (excluding diving pit and fun pool)	Hour	n/a	64.00	n/a	n/a	66.00	n/a
	Half Pool (excluding diving pit and fun pool)	Hour	n/a	32.50	n/a	n/a	33.00	n/a
	Diving Pit	Hour	n/a	32.50	n/a	n/a	33.00	n/a
	Fun Pool	Hour	n/a	35.00	n/a	n/a	36.00	n/a
	Teaching Pool	Hour	n/a	49.00	n/a	n/a	50.00	n/a
	Individual Lanes	Lane	n/a	12.00	n/a	n/a	12.50	n/a
2.6.3	<u>Clubs and Private Hire</u>							
	Main Pool	Hour	64.00	48.00	32.00	66.00	49.50	33.00
	Teaching Pool	Hour	32.50	24.50	16.25	33.00	34.75	16.50
	Galas	Hour	102.00	76.50	51.00	105.00	78.75	52.50
2.6.4	<u>Sauna Suite</u>							
	Sauna session includes: Hydro/locker/plunge/swim	Session	5.00	3.75	2.50	6.00	4.50	3.00
2.6.5	<u>Balcony Suite (Function Room)</u>							
	Commercial/ non-commercial use							
2.6.6	<u>Fitness Suite &amp; Fitness Training</u>							
	Fitness Suite	Session	5.00	3.75	2.50	5.15	3.85	2.60
	All fitness classes	Session	4.20	3.15	2.10	4.35	3.25	2.20
	Harpers Admin Fee	Session	35.00	26.25	17.50	35.00	26.25	17.50
2.6.7	<u>Special Sessions</u>							
	Adult Lane Swim	Session	3.20	2.40	1.60	3.30	2.50	1.65
	Water Aerobics	Session	3.00	2.25	1.50	3.10	2.30	1.55
	50+ Swim	Session	1.75	1.75	1.20	1.80	1.80	1.25
	Duckling Session	Session	4.10	3.10	2.05	4.25	3.20	2.15
	Private Swimming Lessons	Session	4.85	3.65	n/a	5.00	3.75	n/a
2.6.8	<u>Spectator Fee</u>							
	Spectator Fee	Session	0.80	0.60	0.40	0.85	0.65	0.45
2.6.9	<u>Replacement Card</u>							
	Replacement Card	Per card	3.20	2.40	1.60	3.30	3.30	3.30

### 3 Museum Service Fees & Charges

#### 3.1 The Commandery

		2008/09	2009/10
		£	£
3.1.1	<u>Admission Charges</u>		
	Adults	5.25	5.40
	Adult concession		
	Students 17+	4.00	4.10
	Children 5 – 16	2.25	2.30
	Children under 5	Free	Free
	Worcester residents	Free	Free
	Season ticket	5.00	5.00
	Group – adult	4.25	4.40
	Group – concession	3.25	3.35
	Group – child	2.25	2.30
	School visit including performance	6.00	6.00
	School visit/children's activity including workshop	4.00	4.50
3.1.2	<u>Special events and demonstrations</u>		
	A range of demonstrations, workshops, personal guided tours and catering for group tours will be offered as part of a menu of additional events and services for visitors.		
	Cost £1.00 - £10.00 per person with external services charged at cost where additional materials or skills are required to be bought in.	To be added to admission charge	To be added to admission charge
3.1.3			
	Small Meeting Room – G20 or F1	Daytime per hour	10.00
	Small Meeting Room – G20 or F1	Evening per hour	10.50
		WCC Departments Charge	31.50
		10.00 a.m – 5.00 p.m – no charge	10.00 a.m – 5.00 p.m – no charge
	Resource Centre & Panelled Rooms	Daytime per hour	15.00
	Resource Centre & Panelled Rooms	Evening per hour	15.50
		WCC Departments Charge	36.50
		2.00 p.m. – 5.00 p.m. – no charge	2.00 p.m. – 5.00 p.m. – no charge
	Great Hall	Evening per hour	75.00
		WCC Departments Charge	78.00
	Garden	Evening per hour	40.00
		WCC Departments Charge	42.00
	Whole Site	Daytime per hour	40.00
		Evening per hour	42.00
		WCC Departments Charge	160.00
		By negotiation	By negotiation
		By negotiation	By negotiation
	<u>Additional Charges</u>		
	Refreshments provided in house		
	Water – at cost plus 10% handling charge per bottle.		
	Tea/Coffee - £1.10 per person per serving.		
	Tea/Coffee/biscuits - £1.60 per person per serving.		
	Tea/Coffee/cake - £2.20 per person per serving.		
	Refreshments provided by external caterer – as per Caterer's menu plus 10% handling charge		
	<i>Charges for commercial organisations.</i>	By negotiation with Head of Safer & Stronger Communities	

3.2 <b>City Museum and Art Gallery</b>		2008/09	2009/10	
		£	£	
3.2.1	<u>Gallery/or Café and Balcony</u> (subject to availability)			
	per evening	non-commercial	100.00	105.00
	per evening	Commercial	225.00	240.00
		Activity area	20.00	22.00
3.2.2	<u>Other Services</u>			
	<u>Archaeology Deposit fees</u>			
	Standard box	Ex VAT	-	17.00
	Special collections per box	Ex VAT	-	34.00
	<u>Images</u>			
	<u>Delivery &amp; administration</u>			
	Image sourcing fee		5.00	5.50
	Large format transparency (3 month loan)		20.00	22.00
	<u>Reproduction Licence Fee</u>			
	Exhibition catalogues, publicity, academic journals below 1000 copy print run.		Free	Free
	Website (subject to approval and maximum resolution of 450x450 pixels)		Free	Free
	TV/DVD/Film image flash up to 6 seconds		100.00	105.00
	TV/DVD/Film image – repeat licence		By Negotiation	By Negotiation
	Book, newspaper or magazine (inside)		80.00	85.00
	Book, newspaper or magazine (cover)		150.00	160.00
	<b>Other Fees</b>			
	Photography (new image request)		100.00	105.00
	Lost transparency		100.00	105.00
	Unauthorised reproduction		500.00	550.00
	Workshops	Adults (2 Hours)	6.00	6.50
		Concessions (2 Hours)	4.00	4.50
		Family (2 Hours)	16.00	16.50
		Adult (Full Day)	25.00	25.00
		Child (Full Day)	15.00	15.00
		Drop in workshops	-	1.00
	Group rates	Museum staff led sessions	55.00	57.00
		Early Years	30.00	31.00
		SEN Groups	30.00	31.00
		Staff led in museum premise	30.00	31.00
		Staff led external	50.00 plus expenses	52.00 plus expenses

#### 4 **Concession**

4.1 A concession is available for those that are between 5 – 16 years, over 60 years or in full-time education, unless otherwise stated.

#### 5 **Powers of Delegation**

5.1 That the Head of Safer & Stronger Communities has the authority to vary prices according to the market pressures and for specific promotions and to set charges in line with existing charges for new activities that arise within the current financial year, in conjunction with the Portfolio Holder.

5.2 Charges are to be increased for commercial organisations after negotiations by the Head of Safer & Stronger Communities

Cleaner & Greener City

Licensing Fees & Charges are to be reported to Licensing Committee on 11th November in preparation for the 1st April 2009.

**Environmental Services**

**15 Environmental Health Division**

		2008/09 £	2009/10 £
a)	<u>Taxis, etc.</u>		
	Drivers		
	Initial application (inc.CRB & DVLA check)	180.00	263.00
	Knowledge test	38.00	55.00
	Disability Awareness Training	33.00	48.00
	Renewal (inc.CRB & DVLA)	120.00	126.00
	Late renewal	N/A	N/A
	Hackney Carriage		
	Initial	336.00	352.00
	Renewal	252.00	340.00
	Transfer	121.00	127.00
	Private Hire		
	Initial	336.00	446.00
	Renewal	252.00	340.00
	Transfer	121.00	161.00
	Operator	253.00	465.00
	Vehicle Licence Plate	32.00	34.00
	Replacement	16.00	17.00
b)	All other licences		
	Pet Shops		
	Initial	221.00	1541.00
	Renewal	110.00	220.00
	Animal Boarding Establishments		
	Initial	244.00	688.00
	Renewal	122.00	244.00
	Riding Establishments		
	Initial	392.00	1751.00
	Renewal	300.00	600.00
	Dangerous Animals		
	Initial	275.00	288.00
	Renewal	165.00	173.00
	Breeding of Dogs		
	Initial	226.00	237.00
	Renewal	113.00	118.00
	Zoos	Initial/Renewal (plus vet's fees)	565.00 592.00
	Acupuncture/Tattooing/Ear Piercing/Electrolysis Premises	246.00	258.00
	Massage and Special Treatment	174.00	348.00
	Sex Establishments		
	New	3624.00	3798.00
	Renewal	1730.00	1813.00
	Registration of Motor Salvage Operators	90.00	94.00
	Game Dealers	N/A	N/A
c)	Street Trading Fees		
**	Charges will vary with change from consent to licence		
	Existing fees		
	Single Unit 10ftx10ft	3168.00	3320.00
	Single Unit Over 10ftx10ft	5884.00	6166.00
	Day fee	58.00 + 16.00/addit ional	61.00 + 17.00/addi tional
	Mobile Traders (eg ice cream Per annum per vehicle)	87	91
	Sale of published registers to the public	0.15 per sheet	0.16 per sheet

		2008/09 £	2009/10 £
d)	<u>The following licences are fixed by statute - maximum fee already being charged</u>		
	· Amusement with prizes machine permit (Amusement Arcade)	250.00	TBC
	· Amusement with prizes machine permit (single machine)	32.00	TBC
	· Lotteries	N/A	

\*Option to pro rata fees due to introduction of Licensing Act 2003 in November 2005

## LICENSING ACT 2003 Fees

Fees for all licensing act 2003 permissions have been set by central government by virtue of the Licensing Act 2003 (Fees Regulations) 2005. If the Government feel it appropriate the Secretary of State will alter the fee levels by means of amending the regulations. At this time there is no indication that the Secretary of State intends to amend the fee levels.

The fees are based on the non-domestic rateable value of the premises. These are divided into 5 bands:

Band	A	B	C	D	E
<b>Non-Domestic rateable value</b>	£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	£125,001 and over

Application fees for premises licences and club premises certificates are shown below:

<b>BAND</b>	A	B	C	D	E
	£100	£190	£315	£450	£635

Fees will be payable annually by those holding premises licences and club premises certificates as follows:

<b>BAND</b>	A	B	C	D	E
	£70	£180	£295	£320	£350

[To find out how much the non-domestic rateable value of the premises is Officers enter the postcode into the Valuation Office's website, www.voa.gov.uk.](http://www.voa.gov.uk)

A multiplier will be applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly city centre pubs). Therefore, in this instance if the premises has say a rateable value of £95,000 and so falls within band D, the application fee will be £900 and the annual charge £640. Fees in these cases will be as follows:

Band	D (x2)	E (x3)
Application fee	£900	£1,905
Annual charge	£640	£1,050

The Licensing Authority will also be able to charge an additional premises fee, up to a maximum of £64,000 for exceptionally large events such as outdoor pop concerts.

There are other occasions that fees and charges that must be paid to Worcester City Council. These are as follows:

<b><i>Occasion on which a fee may be payable</i></b>	<b><i>Who should be sent copies of application other than Worcester City Council Licensing Team</i></b>	<b><i>Fee payable to Worcester City Council</i></b>
Application for new Premises Licence or Club Premises Certificate or application to vary existing Licence/Certificate	<ul style="list-style-type: none"> <li>• Police</li> <li>• Hereford and Worcester Fire and rescue</li> <li>• Worcester City Council Planning and Building Control</li> <li>• Worcester City Council Pollution Team</li> <li>• Worcester City Council Health and Safety Team</li> <li>• Child Protection</li> <li>• Trading Standards</li> <li>• Advertise in local paper</li> </ul>	Please see above as dependent on non-domestic rateable value
Personal Licence Application	<ul style="list-style-type: none"> <li>• Police</li> </ul>	TBC
Temporary Event Notice	<ul style="list-style-type: none"> <li>• Police</li> </ul>	TBC
Application for copy of licence or summary on theft, loss etc of premises licence or summary	N/A	TBC
Application for a provisional statement where premises being built etc.	<ul style="list-style-type: none"> <li>• Police</li> <li>• Hereford and Worcester Fire and rescue</li> <li>• Worcester City Council Planning and Building Control</li> <li>• Worcester City Council Pollution Team</li> <li>• Worcester City Council Health and Safety Team</li> <li>• Child Protection</li> <li>• Trading Standards</li> <li>• Advertise in local paper</li> </ul>	TBC
Notification of change of name or address (holder of premises licence)	N/A	TBC
Application to vary to specify individual as premises supervisor	<ul style="list-style-type: none"> <li>• Police</li> </ul>	TBC
Application to transfer premises licence	<ul style="list-style-type: none"> <li>• Police</li> </ul>	TBC
Interim authority notice following death etc. of licence holder	<ul style="list-style-type: none"> <li>• Police</li> </ul>	TBC
Application for copy of certificate or summary on theft, loss etc of certificate or summary	N/A	TBC
Notification of change of name or alteration of rules of club	N/A	TBC
Change of relevant registered address of club	N/A	TBC
Application for copy of notice on theft, loss, etc. of temporary event notice	N/A	TBC
Application for copy of licence on theft, loss, etc. of personal licence	N/A	TBC
Duty to notify change of name or address	N/A	TBC
Right of freeholder etc. to be notified of licensing matters	N/A	TBC

**Operational Services Division**

		2008/09	2009/10	
		£	£	
a)	Bulky Household Waste Collection			
	Cookers/Washing Machines/Dishwashers/Spin Driers	18.70	19.25	
	Domestic Fridges/Freezers	22.40	23.10	
	2 Items collected at same time (not white goods) inc 3pc suites, King sized bed and mattress	25.70	26.50	
	3 Items collected at same time (not white goods)	32.20	33.20	
	Bagged Garden Rubbish	minimum 5 bags	1.60/bag	£1.65/bag
	All other single items inc microwaves, bed complete with mattress	15.60	16.10	
Assisted Collections	5.50	5.70		
b)	Trade Refuse Collection			
	1 Bag	Per bag, per week	2.01	2.25
	2 Bags	Per bag, per week	1.62	1.81
	3 Bags	Per bag, per week	1.46	1.63
	4 Bags	Per bag, per week	1.31	1.46
	5 Bags	Per bag, per week	1.28	1.43
	6 – 10 Bags	Per bag, per week	1.13	1.26
	11 – 15 Bags	Per bag, per week	1.09	1.22
	16 – 25 Bags	Per bag, per week	1.02	1.14
c)	1 x 240 litre	Per week	4.30	4.80
	2 x 240 litre	Per week	3.70	4.13
	3 x 240 litre	Per week	3.45	3.85
	4 x 240 litre	Per week	3.28	3.67
	5 x 240 litre	Per week	3.25	3.63
	6 x 240 litre	Per week	3.15	3.52
d)	1 x 360 litre	Per week	5.73	6.40
	2 x 360 litre	Per week	5.12	5.72
	3 x 360 litre	Per week	4.89	5.46
	4 x 360 litre	Per week	4.77	5.33
	5 x 360 litre	Per week	4.67	5.22
e)	1 – 2 x 660 litre	Per week	7.32	8.18
f)	1 - 5 Paladins	Per week	7.08	7.91
	5 – 10 Paladins	Per week	6.88	7.69
g)	1 x 1100 litre	Per week	8.84	9.88
	2 – 5 x 1100 litre	Per week	8.23	9.20
	5 – 10 x 1100 litre	Per week	7.76	8.67
h)	1 – 2 x 1280 litre	Per week	9.31	10.40

**Parks & Recreation Grounds**

a) Sports Pitch Hire	2008/09			2009/10		
<i>Football</i>						
<u>Casual Hire</u>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Senior Pitch	14.28	21.41	32.12	21.15	41.27	53.97
Junior Pitch	7.14	10.71	16.06	10.58	20.63	26.98
Mini Pitch	4.76	7.14	10.71	7.05	13.76	17.99
<u>Block Booking</u>						
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Senior Pitch	145.80	218.70	328.05	216.00	367.43	551.15
Junior Pitch	72.90	109.35	164.03	108.00	183.72	275.57
Mini Pitch	48.60	72.90	109.35	72.00	122.48	183.72
<u>Training</u>						
Single Session (Unmarked Area Only)				15.00	15.00	15.00
Cancellation (Admin Charge)				10% of fee	10% of fee	10% of fee
Litter/Damage Surcharge (payment due before next booking)				Charge at cost	Charge at Cost	Charge at cost
<i>Cricket</i>						
Adult	-	-	31.14	-	-	50.00
Junior	-	-	16.07	-	-	25.00

Note:

- (1) Local Facilities – Single pitches with no changing facilities
- (2) Community Sites – a minimum of two pitches with a basic level of pitch provision and changing accommodation.
- (3) City Sites – A minimum of four pitches (mix of adult, junior and mini) with higher quality pitches and changing facilities (Little Perdiswell, Perdiswell Soccer Skills Centre and King George V)

			2008/09 £	2009/10 £
b) Bowling Greens Cripplegate Park (set by lessee)	Casual play per hour	Adult Concession	(set by lessee)	(set by lessee)
c) Tennis Per court per hour	Cripplegate Park	Adult	4.90	Free
	Gheluvelt	Junior	2.45	Free
	King George V	-	Free	Free
d) Pavilions	Per hour	-	9.00	(set by lessee)
e) Fishing Permits				
City Residents	Annual		5.50	20.00
Concession	Annual		2.75	10.00
Visitors	Per day		5.00	5.50
Concessions	Per day		2.50	2.75
f) Moorings				
From North end of Pitchcroft to Worcester Steamer Co. Moorings	Per 24 hour period			
	Maximum stay 48 hours		3.30	3.40
g) Worcester in Bloom				
Orchid Membership (Maximum 10)				
Individual/Organisation/Vol.Organisation	Annual		By negotiation	By negotiation
	Individual		7.00	7.25
	Organisation		95.00	100.00
	Vol. Organisation		95.00	100.00
	Individual		3.50	3.60
	Organisation		8.00	8.50
	Vol. Organisation		3.50	3.60
Hanging Basket Including Maintenance for Organisation/Vol.Organisation	Annual		110.00	
Hanging Basket for existing bracket with no maintenance for Organisation/Vol.Organisation	Annual		55.00	
Supply and Fitting Hanging Basket Bracket	One-off each		95.00	
h)				
	Regional		40.00	41.00
	Network		80.00	82.00
	Overseas		110.00	115.00
Television flash fee				

		2008/09 £	2009/10 £
i)	Facility fee for commercial photographers, films or television companies filming Minimum fee per day	By negotiation 250.00	By negotiation 250.00
j)	Talks and Lectures Daytime	Free	Free
		Outside City boundary	25.00
	Evenings (after 6.00pm)	Inside City boundary	16.00
		Outside City boundary	45.00
k)	Pigeon Liberation Per occasion	35.00	36.00
l)	Whippet Track Per Meeting	9.50	10.00
m)	Helicopter Landings	150.00	155.00
n)	Hire of Public Open Spaces	Head of Service has delegated powers to negotiate charges as necessary	
o)	Balloon Launches	Head of Service has delegated powers to negotiate charges as necessary	
p)	Use of Open Space for Fairs and Non-animal Circuses	Head of Service has delegated powers to negotiate charges as necessary	
q)	Wood/Soil Per van load	35.00	36.00
r)	Access over Public Land for Companies/Householders	By negotiation with Head of Service	
s)	Allotments  1/40 hectare (1/16 <sup>th</sup> Acre)	<b>Annually from 1<sup>st</sup> October</b>	
		Full Price	35.00
		Concession Existing Tenants to 30/09/08	17.50
		New Tenants from 1/10/08	
		Concession (Advance 25)	26.25
	Concession (Advance 50)	17.50	22.50
	Other sizes	charged pro rata	

**Burial and Cremation**

12		2008/09 £	2009/10 £
a)	Exclusive Right of Burials For the exclusive right of burial in earthen grave for a period of 40 years and including provision of Deed Grant:		
i)	Adult Grave	395.00	
	50 Years		595.00
	75 Years		865.00
	99 Years		1145.00
ii)	Child Grave	214.00	
	50 Years		320.00
	75 Years		470.00
	99 Years		620.00
iii)	Cremated remains grave	214.00	
			320.00
			470.00
			620.00
	Additionally:		
iv)	Transfer of Exclusive Right of Burial	17.50	28.00
b)	Interments For the interment in an earthen grave of the body of a person whose age at the time of death exceeded 12 years, at sufficient depth to allow:		
i)	One burial	420.00	550.00
ii)	Two burials	465.00	660.00
	For the interment in an earthen grave of the body of a child:		
iv)	Whose age at the time of death exceeded one month but did not exceed 13 years	68.00	150.00
v)	Stillborn or whose age at the time of death one month	No charge	50.00
	For the internment in an earthen grave of:		
vi)	Cremated remains(contained in urn or casket	63.00	
c)	Cremation Includes plastic/bio-degradable urn, use of chapel, audio system and unattended disposal in crematorium grounds		
i)	of the body of a person whose age at the time of death exceeded 12 years	386.00	463.00
ii)	of the body of a child whose age at the time of death exceeded one month but did not exceed 12 years	58.00	95.00
iii)	of the body of a stillborn child or of a child whose age at the time of death did not exceed one month	19.00	25.00
	Optionally:		
v)	Provision of Metal Urn	20.00	45.00
vi)	Provision of wooden casket	40.00	65.00
d)	Statutory Fees		
i)	Medical referee (except of foetal remains)	25.00	32.00
e)	Miscellaneous Fees		
i)	Cd Recording of Service	35.00	45.00
ii)	Use of Creamtorium Chapel of burial service or extended cremation service	85.00	250.00
iii)	Provision of Organist for 30 minute service	40.00	No Longer provided
iv)	Attended disposal of cremated remains	23.00	120.00
v)	postage of Cremated remains	40.00	65.00
vi)	Temporary deposit of cremated remains, free for one month, charge thereafter		28.00
v)	In the event of delays in service		56.00

**Astwood, Perdiswell and St Johns Cemeteries**

	2008/09 £	2009/10 £
a) <u>Grave Maintenance</u>		
i) Maintenance for the year	195.00	235.00
ii) Planting only (twice yearly planting of bedding plants)	125.00	150.00
iii) Minor works to grave (per hour)		25.00
b) <u>Memorial Permits</u>		
For all purchased graves:		
i) Permit for erection of a fixed stone not exceeding 1 metre in	245.00	300.00
ii) Permit for erection of fixed stone not exceeding 650 mm in height on child's graves	No charge	80.00
Additionally:		
iii) Permit to add an additional inscription	40.00	50.00
c) <u>Book of Remembrance</u>		
Inscription in book of Remembrance		
i) 2 lines	39.00	41.00
ii) 5 lines	71.00	75.00
iii) 8 lines	103.00	108.00
iv) 5 lines with simple illustration	115.00	121.00
v) 8 lines with simple illustration	135.00	142.00
vi) 5 lines with special illustration	145.00	152.00
vii) 8 lines with special illustration	165.00	173.00
d) <u>Triptych (3 card sets)</u>		
Inscription in cloth covered triptych		
i) 2 lines	16.00	18.00
ii) 5 lines	20.00	22.00
iii) 8 lines	24.00	26.00
iv) 5 lines with simple illustration/photo	44.00	48.00
v) 8 lines with simple illustration/photo	48.00	52.00
vi) 5 lines with special illustration	54.00	60.00
vii) 8 lines with special illustration	58.00	64.00
e) <u>Memorial Cards</u>		
Inscription in Memorial cards:		
i) 2 lines	19.00	20.00
ii) 5 lines	25.00	26.00
iii) 8 lines	31.00	33.00
iv) 5 lines with simple illustration	58.00	61.00
v) 8 lines simple illustration	63.00	66.15
vi) 5 lines with special illustration	73.00	76.65
vii) 8 lines with special illustration	79.00	82.95
viii) Inclusion of photograph	25.00	26.25
f) <u>Miniature Books</u>		
Inscription in Miniature Books		
i) 2 lines	29.00	35.00
ii) 5 lines	37.00	44.00
iii) 8 lines	42.00	44.00
iv) 5 lines with simple illustration	70.00	73.00
v) 8 lines with simple illustration	76.00	80.00
vi) 5 lines with special illustration	87.00	91.00
vii) 8 lines with special illustration	91.00	95.00
viii) Inclusion of photograph	26.00	27.00
g) <u>Granite Kerb Plaques</u>		
i) Installation of single width plaque (10 year lease)	253.00	265.00
ii) Single width – inscription per line	22.00	23.00
iii) Single width – extra years placement	23.00	24.15
iv) Installation of double width plaque (10 year lease)	375.00	400.00
v) Double width – inscription per line	42.00	44.00
vi) Double width – extra years placement	42.00	44.00
Optionally:		
vii) Inclusion of small illustration on plaque	103.00	108.00
viii) Inclusion of large illustration on plaque Provision of storage facility within double width plaques	138.00	144.00
ix) including urn (10 year lease)	216.00	226.80

		2008/09	2009/10
		£	£
<b>h) <u>Living Memorials</u></b>			
i)	Planting of memorial rose/shrub (5 year lease)	68.00	71.00
ii)	Planting of memorial tree (10 year lease)	175.00	185.00
iii)	Other specific plants and shrubs subject to negotiated price	By negotiation	By negotiation
iv)	Extra five years placement rose/shrub	54.00	56.00
Optionally:			
v)	Small bronze Living Memorial plaque (including 5 years right to display)	87.00	91.00
vi)	Large bronze Living Memorial plaque (including 5 years right to display)	130.00	136.00
vii)	Extra five years placement	52.00	54.00
<b>i) <u>Other Memorials</u></b>			
Supply and installation of wall plaques			
i)	Bronze plaque (wall mounted) placement for 5 y	108.00	113.00
ii)	Granite plaque (wall mounted) placement for 5 y	108.00	113.00
iii)	Granite plaque with illustration (wall mounted) placement for 5 yrs	215.00	225.00
iv)	Extra five years placement for either of above	60.00	63.00
<u>Supply and installation of memorial bench</u>			
v)	4ft bench	560.00	588.00
vi)	5ft bench	610.00	640.00
vii)	6ft bench	660.00	693.00
viii)	Bronze plaque	85.00	89.00
ix)	Maintenance of bench (per annum)	70.00	74.00
<u>Stepping Stone Memorials</u>			
x)	Provision of stone and placement	230.00	242.00
xi)	Inscription per letter	1.65	1.75
<u>Grave Marker</u>			
xii)	Provision of Wooden Grave Marker	9.00	9.45
xiii)	Engraving of nameplate	9.00	9.45
<u>Individual Porcelain Vases</u>			
xiv)	Individual Porcelain Vase (1 year lease)	58.00	70.00
xv)	Renewal of lease (per year)	30.00	36.00
<b>j) <u>Miscellaneous</u></b>			
i)	Register Search	15.00	34.50
i)	laying down memorial following inspection	0.00	60.00

## **REVIEW OF CHARGES**

### **Highways Act**

These charges are restricted to the recovery of the Council's reasonable costs only. It is considered that the present charges achieve this as follows: -

	<b>2008/09 Charge</b>	<b>2009/10 Charge</b>
	<b>£</b>	<b>£</b>
Chairs etc. On Pavements	220.00	
Renewal	55.00	
Cost per chair on pavement	0.00	50.00

**The Cost per Chair from 2009/10 is both for Initial and Renewal Applications.**

### **Car Park Charges**

In accordance with the current policy the fees and charges for Car Parks are reviewed each Autumn.

Car Park charges were last reviewed by the Council on 5th December 2008.

## URBAN ENVIRONMENT

### Planning Services

	2008/09 £	2009/10 £
<b>A. PLANNING POLICY DOCUMENTS</b>		
<b>1 Local Development Framework</b>		
<b>Adopted Local Plan</b>		
City of Worcester Local Plan 2004 (adopted October 2004).	35.00	35.00
Adopted City of Worcester Local Plan 2004 Proposals Map 2004	15.00	15.00
City of Worcester Local Plan 2004 – Inspector’s Report published February 2004	50.00	50.00
<b>General Documents</b>		
City of Worcester Local Development Scheme (November 2005)	10.00	10.00
Statement of Community Involvement (July 2005)	15.00	15.00
Local Development Framework Annual Monitoring Report April 2004 – March 2005 (December 2005)	15.00	15.00
<b>Development Plan Documents (DPD)</b>		
Balanced Housing Market Sustainability Appraisal (Oct 2006)	10.00	10.00
Balanced Housing Submission Document (Oct 2006)	15.00	15.00
Balanced Housing Consultation Statement (Oct 2006)	20.00	20.00
Contributions from Development to Open Space, Sport and Recreation Submission Document (Oct 2006)	15.00	15.00
Contributions from Development to Open Space, Sport and Recreation Consultation Statement (Oct 2006)	20.00	20.00
Contributions from Development to Open Space, Sport and Recreation Sustainability Appraisal (Oct 2006)	10.00	10.00
Development Control Policies DPD Issues and Options Report (Nov 2006)	Free	Free
Contributions from Development to Open Space, Sport and Recreation Consultation Statement (Oct 2006)	Free	Free
<b>Supplementary Planning Documents (SPD)</b>		
Former Ronkswood Site Development brief (July 2005)	15.00	15.00
Grove Farm business Park Development brief (May 2006)	15.00	15.00
Grove Farm business Park Development brief Sustainability Appraisal (May 2006)	10.00	10.00
Earls Court Farm SPD Preferred option Report (November 2006)	Free	Free
Earls Court Farm SPD Report – Consultation Statement (November 2006)	Free	Free
Financial Contributions for Sustainable Transport (March 2006)	15.00	15.00
City Centre Submission Document (November 2006)	10.00	10.00
City Centre Submission Document – Consultation Statement (November 2006)	15.00	15.00
City Centre Submission Document – Sustainability Statement (November 2006)	10.00	10.00
Archaeology and the Historic Environment – Issues and Options Report (November 2006)	Free	Free
Biodiversity and trees – Issues and Options Report	Free	Free
<b>Other Documents</b>		
Worcester Joint Economic Strategy 1999 – 2002	Free	Free
Housing Requirements Study 2005	20.00	20.00
<b>2 SUPPLEMENTARY PLANNING GUIDANCE</b>		
1 Design for Wildlife (2004)	5.00	5.00
2 Access for All (1999)	5.00	5.00
3 Residential Design Guide (2002)	35.00	35.00
4 Lighting (2004)	15.00	15.00
5 Historic Buildings and Conservation Areas (2000)	5.00	5.00
6 Shop Fronts (1998)	5.00	5.00
7 Percent for Art (2004)	10.00	10.00
8 Archaeology and Development (1994)	5.00	5.00
9 Provision for Affordable Housing (1994)	10.00	10.00
10 Trees (1999)	5.00	5.00
11 Contributions to Open Space for Residential Developments (1998)*	5.00	5.00
12 Commuted Sums for Transport (1998) *	0.00	0.00
13 Public Rights of Way (1999)	5.00	5.00
14 Food and Drink Uses in the City Centre (1998)	5.00	5.00
15 St. Clements Gate – urban design framework (2000)	5.00	5.00
* being reviewed and updated		
16 Tolladine Goods Yard Development Brief (2004)	15.00	15.00

	2008/09 £	2009/10 £
<b>1 ECONOMIC DEVELOPMENT</b>		
Employment Land Study (1998)	-	0.00
Economic Review (1998)	-	0.00
Urban Capacity Study Background Report (2005)	10.00	10.00
Contaminated Land Strategy (2001)	5.00	2.00
Worcester Employment Strategy (2003)	Free	Free
Planning and Building Control Handbook	Free	Free
Worcester City Official Guide	Free	Free
Business Directory (Update to be published January 2007)	Free	Free
<b>2 GENERAL INFORMATION</b>		
<b>a. Papers on Archaeology and Local History for St. Clement's Gate</b>		
WQP Historical Evaluation	5.00	5.00
WQP Mediaeval Archaeology and Urban Morphology	5.00	5.00
WQP Archaeology and Planning Towards the Next Millennium	5.00	5.00
<b>b. Local History research Papers</b> (commissioned from Dr. P. Hughes and other by Worcester City Council)		
1 The Butts	10.00	10.00
2 Blockhouse Wharf, Foundry Street	10.00	10.00
3 The Basin and Canal at Diglis	10.00	10.00
4 Grove Farm	10.00	10.00
5 Holy Claines Farmhouse	10.00	10.00
6 Heron Lodge and the development at Lark Hill	10.00	10.00
7 Assembly Rooms, Shaw Street	10.00	10.00
8 The Properties at 5,6 and 7 The Tything	10.00	10.00
<b>C. ENVIRONMENTAL EDUCATION</b>		
Key Facts and Figures (population, employment etc)	Free	Free
<b>1 HISTORIC BUILDINGS</b>		
List of Scheduled Ancient Monuments and Sites (July 2001)	6.00	6.00
Listed Buildings: Summary of the Secretary of State's List including a guide to the legislation (June 2001)	6.00	6.00
Conservation Areas Advisory Committee : An Introduction	6.00	6.00
City Award Scheme Administrative Manual	12.00	12.00
<b>2 CONSERVATION AREA DESIGNATION DOCUMENTS</b>		
1. Historic City (1980-revised 2001)	10.00	10.00
2,3 and 4 – St John's Lansdowne Crescent and Rainbow Hill Terrace, and Britannia Square (1983- revised 2001)	10.00	10.00
5,6,7 and 8 – Sidbury and Fort Royal Hill, Lark Hill, St Georges Square, and Foregate Street and The Tything (1980)	10.00	10.00
9 and 10, - Warndon Court and Trotshill	10.00	10.00
11,12,13, and 14 – Claines, The Canal, Lowesmoor and Field Terrace	10.00	10.00
16, The Riverside	10.00	10.00
17. Shrubbery Avenue	10.00	10.00
<b>NATURE CONSERVATION AND PROJECT GREENSPACE</b>		
<b>3</b>		
Worcester Green Spaces Report Volume 1– 4(price/volume)	20.00	20.00
Worcester Green Spaces Report Volume 5	10.00	10.00
Riverside Ecology Study	12.00	12.00
Special Wildlife Sites Report	10.00	10.00

	2008/09	2009/10
	£	£
<b>SEARCHES, WEEKLY LISTS AND PHOTOCOPIES</b>		
<b>1 Searches and Valuations</b>		
Letters and enquiries from Solicitors and professional agents requesting information normally supplied in local searches or in respect of property valuations will be charged as follows:		
Per Question	20.00	TBC
Site visits (Where required to provide a full and unqualified answer)	45.00	50.00
<b>Please note that responses cannot be despatched until payment is received.</b> A speedier response can be provided if the original request is accompanied by a cheque.		
<b>2 Weekly List of Planning Applications Registered</b>		
The weekly list is produced every Monday giving details of all planning applications registered the previous week. The list gives details of the planning application number, the name and address of the applicant, and the address and brief description of the development.		
Annual Subscription (from 1 <sup>st</sup> April)	110 Inc.	120 Inc.
Single Copies	VAT	VAT
	3.00	3.50
<b>3 Photocopying Arrangements</b>		
<b>i) Notices/Schedules</b>		
Planning Application Decision Notice (Inc draft decision notice)	0.10/A4 single side sheet	0.10/A4 single side sheet
Appeal Decision Letter	0.10/A4 single side sheet	0.10/A4 single side sheet
Tree Preservation Order – Plan & Schedule	0.10/A4 single side sheet	0.10/A4 single side sheet
Listed Building – Descriptive and Explanatory Notes (3 pages)	0.10/A4 single side sheet	0.10/A4 single side sheet
<b>ii) Plans</b>		
Plans approved by Planning Sub-Committee or under delegated powers (Agent or Application Only) Per Set	15.00	20.00
Ordnance Survey Map Extracts (For Planning Applications, Building Regulations, TPO's Listed Building O	P.O.A	
Plans : Sizes AO/A1 (Subject to Copyright)	20.00	22.00
Plans : A2 (Subject to Copyright)	10.00	11.00
Plans : A3 (Subject to Copyright)	4.00	4.50
Plans : A4 (Subject to Copyright)	2.00	2.50
Additional plans from the same original	1.00	1.25

#### PURCHASING/INSPECTION ARRANGEMENTS

All publications are available for inspection and purchase at the following address between the hours of 8.30a.m. and 4.30p.m. from Monday to Friday:

**Orchard House  
Farrier Street  
Worcester  
WR1 3BB**

To order by Post:

Request copy of "Planning Policy Publications" order form from the above address or on the telephone number below

Complete and return it to the above address

Include a cheque/postal order made payable to "City of Worcester"

Add 10% to the total purchase order to cover postage and packing

**No publications will be despatched prior to receipt of the correct payment. Bulk orders for free documents may be subject to a handling charge.**

Telephone enquiries should be made to reception on (01905) 722550.

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**OTHER SERVICES**

**REVIEW OF FEES AND CHARGES**

		2008/09	2009/10
1	<b><u>Guildhall Lettings</u></b>	Charge	Charge
		£	£
a)	Assembly Room only (all inclusive room hire charge for catering functions to be booked through sole caterer)		
	1 - 50 guests	67	134
	51 - 100 guests	132	264
	101 - 150 guests	197	394
	151-200 guests	264	528
b)	Assembly Room non-catering function	191	382
	Assembly Room meeting		
c)	Lower Hall (including Green Room)	132	264
	Meeting etc.	113	226
	Bazaar (half-day)	107	214
	Bazaar (whole day)	215	430
	Exhibitions	168	336
	Coffee Morning – Charities	25	50
	Coffee Morning - Voluntary Organisations	42	84
	Commercial booking - whole day	433	866
d)	Green Room – Meeting	65	130
e)	Council Chamber – Meeting	78	156
f)	Randall Room – Meeting	66	132
g)	Court Room - Meeting (or if included in Lower Hall letting above)	65	130
	- Dinner or other social function	93	186
h)	Small kitchen		

NOTE : A penalty charge of £20 or half the letting fee (whichever is the less) shall be made where a booking is cancelled and no re-letting takes place.

		2008/09	2009/10
2	<b><u>Various Miscellaneous Charges and Fees</u></b>		
		£	
a)	Concessionary/Omnibus Fares Pass initial with Photo	2.00	2.00
b)	Concessionary/Omnibus Fares Pass replacement	5.00	5.00

**3 Court Fees Council Tax and National NonDomestic Rates**

Council Tax and National Non-Domestic Rates are dealt with by our Shared Service Partnership, although the income is direct income to each respective Council and the City Council.

I have requested the Revenues and Benefits Shared Service consult the Court on increasing our costs to £55 & £70 for Council Tax and Business Rates from the existing £50 & £65.

We are awaiting feedback from them as to the proposed Court Costs for 2009/10.

**4 Local Land Charges Search Fees from April 2009**

	2008/09	2009/10	
LLC1	11.00	11.00	
Con 29 (Standard Enquiries)	83.00	90.00	For open access charges please refer to later page 1
BASIC SEARCH FEE	<u>94.00</u>	<u>101.00</u>	

Please note that photocopies of any records will be charged at 20p per copy

Con 29 Optional Enquiries (4-21)	11.00	*	* For open access charges please refer to later page 2
Con 29 Optional Enquiries (22)	17.00	17.00	if requested with Con 29 "Required" Enquires
Con 29 Supplementary Enquiries	21.00	21.00	if requested with Con 29 "Required" Enquires

For each Optional or Supplementary Enquiry not submitted with the Con 29 "Required" Enquiries there will be an additional fee of £17.00

Extra parcels of land	2008/09	2009/10	
LLC1	1.00	1.00	
Con 29	16.00	16.00	
	<u>17.00</u>	<u>17.00</u>	Per parcel

Please note that the Expedited Search Fee is charged at £25.00

Additional Information:

PERSONAL SEARCH FEE	11.00	11.00	Copy of Land Charges Register entries
EXTRA PARCELS OF LAND	1.00	1.00	Maximum £13.00

N.B. An appointment to be made with the Land Charges Section if possible.

**GENERAL AND FINANCE**

Copy of Budget Book	£10 per copy including postage
Copy of Statement of Accounts	£10 per copy including postage

<b>CON29 Standard Enquiries Open Access Charges from 6th April 2009</b>	<b>Standard Price</b>	<b>Admin Fee (for assistance or interpretation)</b>	<b>Record Status</b>
<b>1 Planning and Building Regulations</b>			
<b>1.1 Planning and Building Decisions and Pending Applications</b>			
a) a planning permission	-	1.50	Free to inspect
b) a listed building consent	-	1.50	Free to inspect
c) a conservation area consent	-	1.50	Free to inspect
d) a certificate of lawfulness of existing use or development	-	1.50	Free to inspect
e) a certificate of lawfulness of proposed use or development	2.60	-	Charge applicable
f) building regulations approval	2.60	-	Charge applicable
g) a building regulation completion certificate	2.60	-	Charge applicable
h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	1.80	-	Charge applicable
<b>1.2 Planning Designations and Proposals</b>	-	1.50	Free to inspect
What designations of land use for the property or the area, and what specific proposals for the property are contained in any existing or proposed development plan			
<b>3 Other Matters</b>			
<b>3.1 Land required for Public Purposes</b>	1.80	-	Charge applicable
Is the property included in land required for public purposes (prior to scheme publication)			
<b>3.3 Drainage Agreements and Consents</b>	1.80	1.50	a) Drainage maps free to inspect b) Charge applicable
Do either of the following exist in relation to the property - a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer, or b) an agreement or consent for i. a building ii. extension to a building on the property to be built over, or in the vicinity of a drain, sewer or disposal main			
<b>3.5 Nearby Railway Schemes</b>	-	1.50	Free to inspect
<b>3.7 Outstanding Notices</b>			
a) building works	-	1.50	Free to inspect
b) environment	2.20	-	Charge applicable
c) health and safety	2.20	-	Charge applicable
d) housing	8.20	-	Charge applicable
f) public health	2.20	-	Charge applicable
<b>3.8 Contravention of Building Regulations</b>	1.80	-	Charge applicable
<b>3.9 Notices, Orders, Directions and Proceedings under Planning Acts</b>			
a) an enforcement notice	-	2.30	Held in public register
b) a stop notice	-	2.30	Held in public register
c) a listed building enforcement notice	-	2.30	Held in public register
d) a breach of condition notice	-	2.30	Held in public register
e) a planning contravention notice	-	2.30	Held in public register
f) another notice relating to breach of planning control	-	2.30	Held in public register
g) a listed building repairs notice	-	2.30	Held in public register
h) a compulsory purchase order	-	2.30	Held in public register
i) a building preservation notice	-	2.30	Held in public register
j) a direction restricting permitted development	-	2.30	Held in public register
k) an order revoking or modifying planning permission	-	2.30	Held in public register
l) an order requiring discontinuance of use or alteration	-	2.30	Held in public register
m) a tree preservation order	-	1.50	Free to inspect
n) proceedings to enforce a planning agreement or contribution	-	2.30	Held in public register
<b>3.10 Conservation Area</b>			
a) the making of the area a conservation area before 31 Aug 1974	-	1.50	Free to inspect
b) an unimplemented resolution to designate the area	1.80	-	Charge applicable
	11.00 (per copy)		
<b>3.11 Compulsory Purchase</b>	1.80	-	Charge applicable
<b>3.12 Contaminated Land</b>	-	1.50	Free to inspect
<b>3.13 Radon Gas</b>	-	1.50	Free to inspect
Price for one or more of the following -	17.50	-	Charge applicable
<b>2 Roads</b>			
a) highways maintainable at public expense (register of adopted highways)			
b) subject to adoption and supported by a bond or bond waiver (dependant upon power use)			
c) to be made up by a local authority who will reclaim the cost from the frontagers			
d) to be adopted by a local authority without reclaiming the cost from the frontagers			
<b>3.2 Land to be acquired for Road Works</b>			
Is the property included in land to be acquired for road works (prior to scheme publication)			
<b>3.4 Nearby Road Schemes</b>			
<b>3.6 Traffic Schemes</b>			
<b>3.7 e) highways</b>			

<b>CON29 'Optional' Enquiries (4-21) Open Access Charges from 6th April 2009</b>	<b>Standard Price</b>	<b>Admin Fee (for assistance or interpretation)</b>	<b>Record Status</b>
<b>4 Road Proposals by Private Bodies</b>			
a) the construction of a new road	12.60	-	Charge applicable
b) the alteration or improvement of an existing road	7.40	-	Charge applicable
<b>5 Public Paths or Byways</b>	7.40	-	Charge applicable
<b>6 Advertisements</b>	13.70	-	Charge applicable
<b>7 Completion Notices</b>	8.20	-	Charge applicable
<b>8 Parks and Countryside</b>	8.20	-	Charge applicable
<b>9 Pipelines</b>	-	1.50	Free to inspect
<b>10 Houses in Multiple Occupation</b>	-	1.50	Free to inspect
<b>11 Noise Abatement</b>	-	1.50	Free to inspect
<b>12 Urban Development Areas</b>	8.20	-	Charge applicable
<b>13 Enterprise Zones</b>	-	1.50	Free to inspect
<b>14 Inner Urban Improvement Areas</b>	-	1.50	Free to inspect
<b>15 Simplified Planning Zones</b>	8.20	-	Charge applicable
<b>16 Land Maintenance Notices</b>	8.20	-	Charge applicable
<b>17 Mineral Consultation Areas</b>	-	1.50	Free to inspect
<b>18 Hazardous Substance Consents</b>	13.70	-	Charge applicable
<b>19 Environmental and Pollution Notices</b>	-	1.50	Free to inspect
<b>20 Food Safety Notices</b>	13.70	-	Charge applicable
<b>21 Hedgerow Notices</b>	-	1.50	Free to inspect