



# Worcester City Council

## STATEMENT OF LICENSING POLICY

## CONTENTS

1. Introduction
2. The Licensable Activities
3. The New Licences
4. The Purpose of the Statement of Licensing Policy
5. Duration and Review of the Policy
6. The City of Worcester
7. Decision Making
8. Integrating Strategies
9. Conditions
10. Cumulative Impact
11. Licensing Hours
12. Protection of Children
13. Enforcement
14. Live Music, Dancing and Theatre
15. Consideration of Licences
16. Promotion of Equality
17. Transition (Deleted)
18. Annexe 1: Definitions: Qualifying Clubs/Club Activities
19. Annexe 2: Definitions: Regulated Entertainment
20. Annexe 3: Late Night Refreshment
21. Annexe 4: Delegations
22. Annexe 5: Committee Procedure
23. Annexe 6: Consultees
24. Annexe 7: Contacts

# 1. INTRODUCTION

Under the Licensing Act 2003, Worcester City Council is the Licensing Authority from 7<sup>th</sup> February 2005 for all “licensable activities” within the city. Section 5 of the Act requires the Council to formulate and to publish a Statement of Licensing Policy, in accordance with which the new Licensing Authority will make its decisions.

This Statement provides information for those wishing to apply for licences, and for those who wish their views to be heard on any such applications, or about licences already held.

Any statement made in this Policy will, unless otherwise stated, be relevant to all licensed premises and activities.

This statement of Licensing Policy was approved by the Council on 20<sup>th</sup> December 2004. The content of this Policy was revised on 11<sup>th</sup> December 2007 and shall be subject to future revisions as necessary to meet changing circumstances.

The Local Government Concordat on Good Enforcement promoting the principles of consistency, transparency and proportionality will be followed, as adopted by the Council on 29<sup>th</sup> September 1998.

## THE LICENSING OBJECTIVES

Section 4 of the Licensing Act requires the Licensing Authority to carry out its new licensing functions with a view to promoting the Licensing Objectives, which are:

- The Prevention of Crime and Disorder
- Public Safety
- The Prevention of Public Nuisance
- The Protection of Children from Harm

Each of the Licensing Objectives must, and will be, given equal weight.

## 2. THE LICENSABLE ACTIVITIES

Under the Act, the Licensing Authority is responsible for licensing the following activities:

1. The sale by retail of alcohol
2. The supply of alcohol by, or on behalf of, a club
3. The provision of regulated entertainment
4. The provision of late night refreshment

### Definitions

“Club”, for the purposes of the new Act, means a club run by, and for the benefit of its members. The full definition, including the definition of “Qualifying Club Activities”, from Part 4 of the Act, is given at Annexe 1 to this Statement.

“Regulated Entertainment”: the full definition of what constitutes “regulated entertainment”, including exceptions, is contained in Schedule 1 to the Act, and is reproduced in Annexe 2.

“Late Night Refreshment” means the provision of hot food and drink between the hours of 11 pm and 5 am. The full definition, including exceptions, is contained in schedule 2 to the Act, and is reproduced here in Annexe 3.

Please read the definitions carefully, in order to make sure that the activity with which you are concerned falls into one or more of the categories, and if so, which one/s.

### 3. THE NEW LICENCES

Under the Act, there are three forms of licence to replace all previous justices' on and off-licences, cinema, theatre, public entertainment licences, and so on. These are:

#### THE PERSONAL LICENCE

A Personal Licence can be granted to an individual: it will last for ten years (unless suspended, surrendered or revoked), and will authorise the holder to supply or sell alcohol by retail.

#### THE PREMISES LICENCE

A Premises Licence may be held by an individual or a company, a partnership, a charity, etc. For the full list of those who may hold Premises Licences, please see Annexe 2. It will be permanent, unless suspended, surrendered or revoked, and it will relate to the entire premises (not necessarily just the building/s, for example the car park or garden,) on which the licensable activities are to take place.

#### THE CLUB PREMISES CERTIFICATE

A Club Premises Certificate may be held in respect of a "Qualifying Club" (for the full definition, please see Annex 1): broadly, a club which is run by, for and on behalf of its members. As with the Premises Licence, it will be permanent (unless suspended, surrendered or revoked), and will relate to the entire premises on which the qualifying club activities are to take place.

## 4. THE PURPOSE OF THE STATEMENT

The Statement of Licensing Policy, which has been formulated with regard to the National Guidance issued by central government under Section 182 of the Licensing Act, will provide guidance and information as to the Council's policy on licensing to:

- Council officers and members making decisions relating to licensing functions.
- Responsible Authorities:
  - the local fire authority,
  - the chief officer of police,
  - the local enforcement agency for the Health and Safety at Work etc. Act 1974,
  - the local planning authority,
  - the local authority with responsibility for environmental health
  - any body that represents those who are responsible for, or interested in, matters relating to the protection of children from harm, and is recognised by the licensing authority as competent to advise on such matters and
  - the local crime and disorder reduction partnership.
- Applicants for, and holders of, licences.
- Interested Parties: local residents, businesses and groups representing them.
- Neighbouring authorities.

The Statement of Policy will set out the boundaries and powers of the Licensing Authority, and will provide officers and committee members with guidance for making their decisions. When relevant representations have been made and the application has been referred to the committee, the committee will be able to test an application against criteria set out in the Policy, and if necessary, add conditions to those set out in an applicant's operating schedule.

The Statement of Policy will inform applicants for licences of the approach that the Licensing Authority will take in making its licensing decisions, and therefore how licensed premises are likely to be able to operate within the area. It will also explain to local residents and local businesses how licensing decisions will be reached and how their needs will be considered.

The Statement may also be referred to for assistance when an appeal against a decision of the Licensing Authority is being heard by the Magistrates' Court.

Subject to the Statement of Policy, the National Guidance, the Licensing Act 2003 and any subordinate legislation made under that Act, the Licensing Authority will consider each application, whether for grant, variation or for review of a licence, and any relevant representation, on its own merits.

## 5. DURATION AND REVIEW

The Policy will last for a maximum of three years, after which time it must be republished. In any event, the Licensing Authority will during that time keep the Policy under review, and open meetings may be held in order to assess the effectiveness of the policy and determine how well the Licensing Objectives are being met. After consultation with the statutory consultees and those listed in Annexe 6, such revisions as are from time to time considered necessary will be made, and a revised version of the Statement of Licensing Policy will be published.

In particular, a review of this policy will be undertaken to incorporate the regulations on Temporary Events Notices when they are published.

## 6. THE CITY OF WORCESTER

Worcester is a city with its own distinctive character. It has a proud heritage spanning more than 1,500 years which has seen events and produced people that have influenced and shaped the nation's democracy, culture and identity. The City's economic base is now characterised by a large number of companies supplying a whole range of products and services. The service sector now accounts for the bulk of the city's employment, reflecting its position as the County town and important commercial centre. Much of Worcester's charm and character remains and it is a centre for national and international tourism.

Worcester is home to a host of sporting attractions including the country's oldest racing course, the world famous Worcestershire cricket ground, and a premiership rugby club just outside its borders.

Worcester's historic importance as a centre for trade saw links develop abroad, especially in the Orient and America. The city is officially twinned with the German town of Kleve, Le Vésinet in France and Worcester in Massachusetts, USA.

Our ambitions for the City of Worcester are best expressed in our vision of 'Making Worcester a Great Place to Live, Work and Visit'. We recognise that we cannot achieve this on our own, but that by working in partnership with others and demonstrating community leadership we can. To this end we led the formation of the Worcester Alliance in 2000. The Alliance brings together key partners from major agencies such as police, County Council, Business, Health and the Voluntary Sector as well as the support and commitment of local organisations.

The Worcester Alliance (our Local Strategic Partnership) published its first Community Strategy in January 2003. This is a ten year plan addressing the issues that the people of Worcester have said are important to them. The Alliance partners are committed to work together to make sure that those who live, work and visit Worcester receive the best possible services and benefit from an enhanced quality of life by addressing key issues grouped under four thematic areas: -

A Prosperous City – attracting new businesses, developing retail variety, increasing visitors, reducing traffic congestion and improving public transport;

A Green and Healthy City – reducing litter, increase recycling, improve health services, enhanced litter facilities;

A Safe City – reducing fear of crime, increasing visible policing, tackling youth crime and drug and alcohol related offences;

An Inclusive City – tackling poverty and discrimination, equality of access to services, better access to housing and increased educational achievement.

This policy seeks to ensure that Worcester City Council as the Licensing Authority combine these themes and provide that the four licensing objectives of the Act are met.

## 7. THE DECISION MAKING PROCESS

This Policy has been decided upon by the full Council. The Licensing Committee will consist of no less than ten and no more than fifteen members. Hearings will normally be conducted by sub-committees of the Licensing Committee.

In certain circumstances, e.g. where there have been no relevant representations about an application, the licensing function may be delegated to an officer. Details of the delegations are set out in Annexe 4.

Every application will be considered individually on its own merits.

## 8. INTEGRATING STRATEGIES

It is recognised that licensing is not the main mechanism for general control of nuisance and the anti-social behaviour of people once they are away from licensed premises. Licensing will be integrated with the full range of regulatory powers and policies to help achieve the licensing objectives. For example;

- Planning, building control and environmental health powers for controlling development, health and safety and nuisance
- Use of powers preventing public consumption of alcohol and allowing confiscation of alcohol from adults and children in named parts of the district
- Positive measures to create safe and clean town centres including use of CCTV surveillance Police enforcement of general law concerning drugs, sale of alcohol to minors, disorder and anti-social behaviour and specific law enabling instant closure of premises or temporary events where there is disorder, likelihood of disorder, or noise nuisance.
- Informing local transport policies as to the need to disperse people swiftly and safely, and
- "crime and disorder" policies and powers.

When decisions are made, all relevant Council strategies will be taken into account, particularly the Community Strategy and its themes, which complement this Policy.

## PLANNING AND BUILDING CONTROL

The Council recognises that there is a need for proper separation of the planning, building control and licensing regimes to avoid duplication and inefficiency.

Nevertheless it recognises that the Planning Authority must be aware of the Licensing Authority's concerns as this will assist in promotion of the licensing objectives. The Licensing Authority will provide reports to enable the Planning Authority to have regard to such matters and have a role in promoting the four licensing objectives when the Planning Authority takes its decisions. The reports will outline the situation relating to licensed premises in its area, including the general impact of alcohol related crime and disorder.

The Council recognises that the three regimes have different purposes:

- Planning – ensuring the suitability of the location for the activities proposed and the suitability of the design of the premises for the location;
- Building Control – ensuring the suitability of the construction of the premises;
- Licensing – ensuring the suitability of the proposed premises for the proposed use, including the safety of persons using those premises and the impact of the premises on persons living within the vicinity.

Applicants are reminded that the grant of a Premises Licence or Club Premises Certificate, or any variation to one of these, does not relieve the applicant of the need to obtain planning permission and building regulations consent as appropriate.

The Council will ensure that there is a proper separation of licensing, building control and planning functions. However, whilst the Licensing function is entirely separate from other local authority functions, members and applicants should be aware that licences will not normally be granted or varied where the corresponding planning consent and/or building control approvals have been refused on grounds which equate to one or more of the licensing objectives.

## OTHER STRATEGIES

The Licensing Committee will learn about relevant county and local strategies by way of annual report. The report may include information relating to:

- local crime prevention strategies;
- needs of the local tourist economy;
- any cultural strategy for the area;
- employment issues in the area;
- any relevant planning matters so as to ensure the clear distinction between licensing and planning functions,
- local relevant partnerships and their objectives;
- any new initiatives affecting the City such as the UCW expansion.

The Council will ensure any strategies it may have, or develop, for local crime prevention, planning, transport,

tourism and culture will be integrated with its licensing function but such strategies will not overrule the licensing objectives.

## 9. CONDITIONS

Conditions will only be imposed in accordance with the Act and the Secretary of State's Guidance. Specifically, conditions will only be imposed where:

- There is a statutory requirement
- A condition is consistent with the operating schedule
- A relevant representation is received

The right is reserved to impose special conditions where necessary to promote the licensing objectives and where a representation has been received or the applicant has offered a condition as part of the application. Conditions will not duplicate any other specific statutory requirement.

In order to reduce the likelihood of a relevant representation being made on an application, applicants are expected to undertake their own comprehensive assessments of the likely impact on the licensing objectives before submitting an application. The Council's Licensing Officer will offer advice as far as reasonably possible to assist in any such assessment.

Where the discretion of the Licensing Authority has been engaged and where any licence conditions are applied, they will be tailored to suit the particular premises. Those conditions will have specific regard to local crime prevention strategies and will only relate to matters that the licence holder can control. They will focus on the premises being used for licensable activities and the immediate vicinity of those premises.

Whilst conditions may be applied in accordance with the licensing objectives, it is not intended to duplicate requirements of other legislation in licence conditions, such as:

- public protection duties imposed by health and safety or fire safety law, and
- the requirement to obtain approval under town and country planning law for development or use of land.

Door supervisors employed at premises will have to be licensed by the Security Industry Authority. The Licensing Authority may consider that certain premises require strict supervision to promote the licensing objectives.

It is anticipated that in any application, where necessary and appropriate, the operating schedule will include steps to prevent the accumulation of litter from its customers in the vicinity of the premises.

## 10. Cumulative impact

The cumulative impact of licensed premises on the promotion of the licensing objectives is a matter which the Licensing Authority may take into account. This should not, however be confused with 'need' which relates more to the commercial demands for a particular type of premises, e.g. a pub, restaurant or hotel. The justification of 'need' is a matter for the market to decide and does not form part of this licensing policy statement.

The Licensing Authority, following consultation both in writing and at a public meeting, has identified a serious concern about crime and disorder and public nuisance arising from the conduct of customers of licensed premises in Worcester City Centre. (The list of those consulted is given at annex 6).

The Police have recorded 905 incidents of disorder/anti-social behaviour within the central area of the city between the 1<sup>st</sup> October 2003 and 30<sup>th</sup> September 2004. Due to the location and time frame of these incidents it is considered that they are largely linked to either the location of licensed premises or the consumption of alcohol. Police statistics show that during this period 23% of all arrests identified alcohol as being a contributory factor to the commission of the offence. This percentage increased dramatically between the core hours of 21.00 to 04.00 hours.

The location of existing licensed premises and fast food outlets are linked and contribute to a drinking circuit effect in the City Centre. The results are increased pedestrian movement being concentrated along identified corridors in which the premises are located. Associated with this movement it is recognized that sub-criminal activity, especially late at night and into the early hours of the morning, occurs. Such activity includes noise, boisterous behaviour, minor damage and litter. These areas also support residential accommodation and in addition, three

almshouses occupied by elderly people are situated in Shaw Street/The Foregate, New Street and Friar Street.

The public meeting, to which all consultees identified in Annex 6 were invited, was held on 7<sup>th</sup> December 2004. Further evidence was produced by the police of incidents in the city centre requiring police involvement from 1<sup>st</sup> May to 31<sup>st</sup> October 2004 between the hours of 21.00 and 04.00. A significant number of these incidents were linked with the consumption of alcohol.

The Licensing Authority has therefore decided to adopt as part of its Licensing Policy a Special Policy relating to the cumulative impact of licensed premises in certain named streets in this area. This will mean that, in those streets to which the Special Policy relates, and where relevant representations relating to cumulative impact have been received, any application for grant of a new premises licence or club premises certificate (or any application for variation of an existing licence) which would add to the cumulative impact, will normally be refused.

Streets to which the Special Policy relates are as follows:

- Angel Place
- Angel Street
- Broad Street
- Cornmarket
- Foregate Street
- Friar Street
- Lowesmoor
- New Street
- Shaw Street
- St. Nicholas Street
- The Butts
- The Cross
- The Foregate
- Trinity Street

The Licensing Authority, in addition to adopting the Special Cumulative Impact Policy, has also undertaken the following initiatives outside the licensing regime in order to address the issues of crime, disorder and public nuisance within the Worcester City Centre, which has been recognized as an area of concern by both the police and partner agencies :

- increased provision of CCTV in the town centre
- street cleaning and litter patrols
- designation of areas where alcohol may not be consumed in public
- confiscation of alcohol from adults and children in designated areas
- pub/club net radio
- use of exclusion areas

The Licensing Authority may also undertake the following measures;

- positive measures to create a safe and clean town centre environment in partnership with local businesses, transport operators and other departments of the Council
- other local initiatives to address crime, disorder and public nuisance

It is important to note that each application for grant or variation will still be considered on its own merits. If no representations have been received by the Licensing Authority in respect of any one given application, the presumption of refusal does not arise, and the application must be granted.

While this Special Policy is in existence, it will be for the applicant to show that the licensable activities which are being applied for will not add to the cumulative impact.

If a Responsible Authority or Interested Party identifies a concern about crime and disorder or public nuisance in any other area, the Licensing Authority may consider adopting a similar special policy. Before doing so, the Licensing Authority will consult with the statutory consultees and discuss the matter in a public meeting. The Licensing Authority expects the Responsible Authority or Interested Party to lay the evidential base for the consideration of special policies in other areas.

## 11. LICENSING HOURS

The Licensing Act 2003 abolishes “permitted hours” during which alcohol may be sold. It is the government’s view that longer hours of opening, whether just for the sale of alcohol or for other of the licensable activities as well, will avoid the problems currently caused by “peak departure times”.

A flexible approach will be adopted to hours when licensable activities can take place and more freedom will be given to responsible licensees who undertake activities that do not impinge on any of the licensing objectives. However, stricter controls may be imposed on particular licensed premises, such as those close to residential properties, where the objective of preventing nuisance to the neighbourhood may be undermined.

The Licensing Authority recognises that variable licensing hours are important to ensure that concentrations of customers leaving premises simultaneously are avoided. This is important to reduce friction at late night food outlets, taxi ranks and other places where people may congregate.

Unless there are exceptional circumstances, it will be the policy of the Licensing Authority to allow shops, stores and supermarkets which sell alcohol, to do so at all times during their normal trading hours.

Where there have been relevant representations about the sale of alcohol from such premises, either from interested parties (people living or having businesses in the vicinity) or from a responsible authority (particularly the police), the Licensing Authority will consider imposing conditions on such a licence as to the hours of opening and/or to the hours during which alcohol may be sold.

It will be the policy of the Licensing Authority to follow the government guidance, except where it receives representations to the effect that longer opening has had, or will have, an adverse effect on one or more of the licensing objectives. For example, it may be necessary to impose conditions as to opening hours (or on other licensable activities) on premises in densely residential areas, or where nuisance, crime, disorder or anti-social behaviour is shown to be occurring.

## 12. PROTECTION OF CHILDREN

The Licensing Act 2003 does not dictate that accompanied children either should, or should not have access to licensed premises. It is the Government's intention that this should be a matter for the licensee, subject to certain considerations.

Conditions will not generally be imposed relating to the access of children to licensed premises, unless it is necessary for the prevention of harm to them. However, licence holders are expected to restrict access by children where appropriate.

The Licensing Authority may consider that restrictions will be necessary on premises:

- where there have been convictions for serving alcohol to minors;
- where there is evidence of underage drinking, or failure to operate in line with the Portman Group Code of Practice on naming, packaging and promotion of alcoholic drinks;
- where there is a known association with drug taking or dealing;
- where there is a strong element of gambling on the premises;
- where entertainment or services of an adult or sexual nature are commonly provided; or
- where the main purpose of the premises is supply of alcohol for consumption on the premises.

Options that will be considered may include:

- limitations on the hours when children may be present;
- age limitations (below 18);
- limitations or exclusions when certain activities are taking place or on particular parts of premises;
- requirements for accompanying adults;
- proof of age schemes.

The Licensing Authority will adopt the BBFC (British Board of Film Classification) for films that are shown and will not normally apply its own system of classification. However, provided the operator submits the film for classification at least 28 days before the proposed date of showing, the Licensing Authority may classify a film:

- that has no BBFC classification; or
- that has a BBFC classification, but the operator has requested the Licensing Authority to consider reclassification and the Licensing Authority agrees to do so; or
- where there have been relevant Representations from Interested Parties or any Responsible Authority with an interest in the protection of children from harm.

The Licensing Authority will have regard to the BBFC classification system, the BBC code for producers and the Ofcom/Broadcasting Standards Commission Broadcasting Code when making any decision on the classification of films.

Applicants and Licence Holders should note that a classification made by the Licensing Authority will have precedence over any other classification.

In considering the impact of licensing on children, the Licensing Authority will consult Worcestershire County Council who it sees as being competent to advise on matters relating to the protection of children.

## 13. ENFORCEMENT

The Licensing Authority believes that enforcement should be achieved through joined-up working by the different enforcement agencies and will seek to promote this wherever possible.

Protocols will be established with the Police Authority, Fire and Rescue Service and other relevant authorities about enforcement of the Licensing Act 2003 in licensed premises.

The Local Government Concordat on Good Enforcement promoting the principles of consistency, transparency and proportionality will be followed. All enforcement action will also follow the Code of Conduct for Crown Prosecutors.

In order to promote consistent and fair enforcement, the Licensing Authority has developed a separate enforcement policy in relation to licensing activities.

The Licensing Authority will adopt the enforcement principles of risk assessment and targeting, taking into account factors such as:

- the nature of the licensed activities;
- the extent to which the licensing objectives are met;
- the confidence in the management of the premises;
- the seriousness of the offence;
- the past history of the business or individual concerned;
- the consequences of non-compliance; and
- the likely effectiveness of various enforcement options

This approach will ensure that enforcement is effectively concentrated on problem premises whilst monitoring the situation in other premises, and provide for efficient deployment of the Licensing Authority's staff and officers from other enforcement agencies.

Successful promotion of the licensing objectives relies on a partnership approach between the Licensing Authority, licence holders, Interested Parties and Responsible Authorities. Reviews of licences will not therefore be used as a commonplace way of securing adherence to licence conditions or of redressing perceived failures in management of licensed premises.

Where a request for a review is made, the Licensing Authority will expect the person making the Representation to declare the nature of their interest and provide specific evidence to demonstrate why a review is necessary.

If a request for a review is received from an Interested Party or Responsible Authority, the Licensing Authority will decide whether a reasonable interval has elapsed since a previous review, if any, has taken place. It will generally not expect to hold a review into a licence on representations from an interested person more than annually, unless there has been a significant change in the use of the premises or there are exceptional circumstances.

## 14. LIVE MUSIC, DANCING AND THEATRE

Recognition is given to the need for the encouragement and promotion of live music, dancing and theatre for the wider cultural benefit of the community.

The needs of the wider community, local community and commercial premises and activities will be balanced against the needs of those who may be adversely affected by those activities.

The views of vocal minorities will not be allowed to predominate over the general interest of the community and the imposition of substantial costs when imposing necessary conditions will be avoided as much as possible.

The Licensing Authority will monitor the impact of licensing on the provision of regulated entertainment and this policy will be reviewed if there is evidence that licensing requirements are deterring broader cultural activities and entertainment.

In order to protect and enhance live music, dance and theatre within the district, the Licensing Authority will consider obtaining licences for itself for areas of land that fall within its ownership. It will also consider obtaining licences for other areas where requested. Requests for such areas of land to be considered should be made to the Head of Cleaner and Greener.

## 15. CONSIDERATION OF LICENCES

The Licensing Committee is responsible for making licensing decisions. This power may be delegated to a sub-committee of the Licensing Committee and to officers in certain circumstances. The table at appendix A describes how decisions will be made. Wherever possible, the Licensing Authority will try to assist applicants in making their applications and preparing any operating schedule that might be necessary.

In order to assist members of the Licensing Committee, training will be provided to them on the principles of the Licensing Act, the Rules of Natural Justice and Human Rights. In the case that an application is heard by the Licensing Committee or a Sub-Committee, the procedure in Annex B will be followed. The Committee or Sub-Committee may depart from this procedure if it is considered by the Committee that it is in the interests of justice to do so, or there are other exceptional and relevant circumstances which must be taken into account.

Where an applicant proposes to hold a major event, the Licensing Authority encourages an early dialogue at least six months before the planned event date to ensure that matters are dealt with quickly and efficiently. Likewise, for temporary events notices, the Licensing Authority recommends that notices be given at least one calendar month in advance.

In order to assist applicants and those giving Temporary Events Notices, contact details for the Responsible Authorities are listed in Annexe 7. Applicants should take note that service of forms on any other address will not be recognised by the Licensing Authority as valid.

## 16. PROMOTION OF EQUALITY

The Licensing Authority is committed to eliminating unlawful discrimination and ensuring equal opportunities, promoting social inclusion and encouraging community cohesion, in line with the Council's Corporate Comprehensive Equality Policy. This policy has been subject to an equality impact assessment and will continue to be monitored for any adverse impact on the promotion of equality as part of the regular review process.

# Annexe 1

## Definitions – Clubs

The general conditions which a club must satisfy if it is to be a qualifying club are the following:

**Condition 1** is that under the rules of the club persons may not —

- (a) be admitted to membership, or
- (b) be admitted, as candidates for membership, to any of the privileges of membership, without an interval of at least two days between their nomination or application for membership and their admission.

**Condition 2** is that under the rules of the club persons becoming members without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.

**Condition 3** is that the club is established and conducted in good faith as a club

**Condition 4** is that the club has at least 25 members.

**Condition 5** is that alcohol is not supplied, or intended to be supplied, to members on the premises otherwise than by or on behalf of the club.

In determining whether a club is established and conducted in good faith the matters to be taken into account are —

- (a) any arrangements restricting the club 's freedom of purchase of alcohol;
- (b) any provision in the rules, or arrangements, under which —
  - (i) money or property of the club, or

- (ii) any gain arising from the carrying on of the club, is or may be applied otherwise than for the benefit of the club as a whole or for charitable, benevolent or political purposes;
- (c) the arrangements for giving members information about the finances of the club;
- (d) the books of account and other records kept to ensure the accuracy of that information;
- (e) the nature of the premises occupied by the club.

# Annexe 2

## Definitions – Regulated Entertainment

### SCHEDULE 1

#### SECTION 1 PROVISION OF REGULATED ENTERTAINMENT

##### PART 1 GENERAL DEFINITIONS

###### *The provision of regulated entertainment*

1 (1) For the purposes of this Act the "provision of regulated entertainment" means the provision of-

- (a) entertainment of a description falling within paragraph 2, or
- (b) entertainment facilities falling within paragraph 3,

where the conditions in sub-paragraphs (2) and (3) are satisfied.

(2) The first condition is that the entertainment is, or entertainment facilities are, provided-

- (a) to any extent for members of the public or a section of the public,
- (b) exclusively for members of a club which is a qualifying club in relation to the provision of regulated entertainment, or for members of such a club and their guests, or
- (c) in any case not falling within paragraph (a) or (b), for consideration and with a view to profit.

(3) The second condition is that the premises on which the entertainment is, or entertainment facilities are, provided are made available for the purpose, or for purposes which include the purpose, of enabling the entertainment concerned (whether of a description falling within paragraph 2(1) or paragraph 3(2)) to take place.

To the extent that the provision of entertainment facilities consists of making premises available, the premises are to be regarded for the purposes of this sub-paragraph as premises "on which" entertainment facilities are provided.

(4) For the purposes of sub-paragraph (2)(c), entertainment is, or entertainment facilities are, to be regarded as provided for consideration only if any charge-

(a) is made by or on behalf of-

- (i) any person concerned in the organisation or management of that entertainment, or
- (ii) any person concerned in the organisation or management of those facilities who is also concerned in the organisation or management of the entertainment within paragraph 3(2) in which those facilities enable persons to take part, and

(b) is paid by or on behalf of some or all of the persons for whom that entertainment is, or those facilities are, provided.

(5) In sub-paragraph (4), "charge" includes any charge for the provision of goods or services.

(6) For the purposes of sub-paragraph (4)(a), where the entertainment consists of the performance of live music or the playing of recorded music, a person performing or playing the music is not concerned in the organisation or management of the entertainment by reason only that he does one or more of the following-

- (a) chooses the music to be performed or played,
- (b) determines the manner in which he performs or plays it,
- (c) provides any facilities for the purposes of his performance or playing of the music.

(7) This paragraph is subject to Part 2 of this Schedule (exemptions).

#### *Entertainment*

2 (1) The descriptions of entertainment are-

- (a) a performance of a play,
- (b) an exhibition of a film,
- (c) an indoor sporting event,
- (d) a boxing or wrestling entertainment,
- (e) a performance of live music,
- (f) any playing of recorded music,
- (g) a performance of dance,
- (h) entertainment of a similar description to that falling within paragraph (e), (f) or (g), where the entertainment takes place in the presence of an audience and is provided for the purpose, or for purposes which include the purpose, of entertaining that audience.

(2) Any reference in sub-paragraph (1) to an audience includes a reference to spectators.

(3) This paragraph is subject to Part 3 of this Schedule (interpretation).

#### *Entertainment facilities*

3 (1) In this Schedule, "entertainment facilities" means facilities for enabling persons to take part in entertainment of a description falling within sub-paragraph (2) for the purpose, or for purposes which include the purpose, of being entertained.

(2) The descriptions of entertainment are-

- (a) making music,
- (b) dancing,
- (c) entertainment of a similar description to that falling within paragraph (a) or (b).

(3) This paragraph is subject to Part 3 of this Schedule (interpretation).

*Power to amend Schedule*

4 The Secretary of State may by order amend this Schedule for the purpose of modifying-

- (a) the descriptions of entertainment specified in paragraph 2, or
- (b) the descriptions of entertainment specified in paragraph 3,

and for this purpose "modify" includes adding, varying or removing any description.

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# Annexe 3

## Definitions – Late Night Refreshment

### SCHEDULE 2 Section 1

#### PROVISION OF LATE NIGHT REFRESHMENT

##### *The provision of late night refreshment*

- 1 (1) For the purposes of this Act, a person "provides late night refreshment" if-
  - (a) at any time between the hours of 11.00 p.m. and 5.00 a.m., he supplies hot food or hot drink to members of the public, or a section of the public, on or from any premises, whether for consumption on or off the premises, or
  - (b) at any time between those hours when members of the public, or a section of the public, are admitted to any premises, he supplies, or holds himself out as willing to supply, hot food or hot drink to any persons, or to persons of a particular description, on or from those premises, whether for consumption on or off the premises,

unless the supply is an exempt supply by virtue of paragraph 3, 4 or 5.

- (2) References in this Act to the "provision of late night refreshment" are to be construed in accordance with sub-paragraph (1).
- (3) This paragraph is subject to the following provisions of this Schedule.

##### *Hot food or hot drink*

- 2 Food or drink supplied on or from any premises is "hot" for the purposes of this Schedule if the food or drink, or any part of it,-
  - (a) before it is supplied, is heated on the premises or elsewhere for the purpose of enabling it to be consumed at a temperature above the ambient air temperature and, at the time of supply, is above that temperature, or
  - (b) after it is supplied, may be heated on the premises for the purpose of enabling it to be consumed at a temperature above the ambient air temperature.

##### *Exempt supplies: clubs, hotels etc. and employees*

- 3 (1) The supply of hot food or hot drink on or from any premises at any time is an exempt supply for the purposes of paragraph 1(1) if, at that time, a person will neither-
  - (a) be admitted to the premises, nor
  - (b) be supplied with hot food or hot drink on or from the premises,

except by virtue of being a person of a description falling within sub-paragraph

- (2).
- (2) The descriptions are that-
- (a) he is a member of a recognised club,
  - (b) he is a person staying at a particular hotel, or at particular comparable premises, for the night in question,
  - (c) he is an employee of a particular employer,
  - (d) he is engaged in a particular trade, he is a member of a particular profession or he follows a particular vocation,
  - (e) he is a guest of a person falling within any of paragraphs (a) to (d).
- (3) The premises which, for the purposes of sub-paragraph (2)(b), are comparable to a hotel are-
- (a) a guest house, lodging house or hostel,
  - (b) a caravan site or camping site, or
  - (c) any other premises the main purpose of maintaining which is the provision of facilities for overnight accommodation.

*Exempt supplies: premises licensed under certain other Acts*

- 4 The supply of hot food or hot drink on or from any premises is an exempt supply for the purposes of paragraph 1(1) if it takes place during a period for which-
- (a) the premises may be used for a public exhibition of a kind described in section 21(1) of the Greater London Council (General Powers) Act 1966 (c. xxviii) by virtue of a licence under that section, or
  - (b) the premises may be used as near beer premises within the meaning of section 14 of the London Local Authorities Act 1995 (c. x) by virtue of a licence under section 16 of that Act.

*Miscellaneous exempt supplies*

- 5 (1) The following supplies of hot food or hot drink are exempt supplies for the purposes of paragraph 1(1)-
- (a) the supply of hot drink which consists of or contains alcohol,
  - (b) the supply of hot drink by means of a vending machine,
  - (c) the supply of hot food or hot drink free of charge,
  - (d) the supply of hot food or hot drink by a registered charity or a person authorised by a registered charity,
  - (e) the supply of hot food or hot drink on a vehicle at a time when the vehicle is not permanently or temporarily parked.
- (2) Hot drink is supplied by means of a vending machine for the purposes of sub-paragraph (1)(b) only if-
- (a) the payment for the hot drink is inserted into the machine by a member of the public, and

- (b) the hot drink is supplied directly by the machine to a member of the public.
- (3) Hot food or hot drink is not to be regarded as supplied free of charge for the purposes of sub-paragraph (1)(c) if, in order to obtain the hot food or hot drink, a charge must be paid-
  - (a) for admission to any premises, or
  - (b) for some other item.
- (4) In sub-paragraph (1)(d) "registered charity" means-
  - (a) a charity which is registered under section 3 of the Charities Act 1993 (c. 10), or
  - (b) a charity which by virtue of subsection (5) of that section is not required to be so registered.

*Clubs which are not recognised clubs: members and guests*

6 For the purposes of this Schedule-

- (a) the supply of hot food or hot drink to a person as being a member, or the guest of a member, of a club which is not a recognised club is to be taken to be a supply to a member of the public, and
- (b) the admission of any person to any premises as being such a member or guest is to be taken to be the admission of a member of the public.

# Annexe 4

## Delegations

Matter to be dealt with:	Decision to be made by:	
	Sub Committee	Officers
Application for personal licence	If a police objection	If no objection made
Application for personal licence with unspent convictions	All cases	
Application for premises licence/ club premises certificate	If a relevant representation made	If no relevant representation made
Application for provisional statement	If a relevant representation made	If no relevant representation made
Application to vary premises licence/ club premises certificate	If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor	If a Police objection	All other cases
Request to be removed as designated premises supervisor		All cases
Application for transfer of premises licence	If a Police objection	All other cases
Applications for Interim Authorities	If a Police objection	All other cases
Application to review premises licence/ club premises certificate	All cases	
Decision on whether a complaint is irrelevant, frivolous, vexatious, etc		All cases
Decision to object when local authority is a consultee and not the lead authority	All cases	

Determination of a police representation to a temporary event notice	All cases	
In all of the above situations, the Licensing Committee reserves the right to consider any matter if it is of the opinion that it is appropriate to do so.		
The Licensing Committee will review the Statement of Licensing Policy and the adoption of a special area of cumulative impact as and when the need arises.		

# Annexe 5

## Committee/Sub-Committee procedure

### **GENERAL PRINCIPLES**

1. Where valid representations are made on an application or an existing Licence, a temporary events notice or a request for a review is received, the matter will be referred to the Council's Licensing sub-committee for determination. In this section of the policy, any reference to "Committee" refers to both the Licensing Committee and any Sub-committee.
2. Prior to referring a matter to the Committee, consideration may be given to attempting to resolve matters informally, such as through the use of a mediation service. In some instances, however, this approach may not be appropriate.

### **NOTIFICATIONS OF HEARING**

3. The Council will notify the applicant/licensee and any representors of the date, time and venue of the hearing in accordance with Regulation 6 of The Licensing Act 2003 (Hearings) Regulations 2005, and Regulation 2 of The Licensing Act 2003 (Hearings) (Amendment) Regulations 2005,

### **ATTENDANCE AT HEARINGS**

4. The applicant, licensee or representor may be represented (legally or otherwise) and may call witnesses. Details of who will be attending the hearing to address the Committee shall be supplied to the Council at least 2 working days prior to the date of the hearing.

In the case of a hearing under Section 48(3)(a) (cancellation of interim authority notice following police objection), or Section 105(2)(a) (counter notice following police objection to temporary event notice) the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

### **REPORT**

5. A report will be prepared by the Head of Cleaner and Greener of the Council. A copy of the report will be sent to the applicant/licensee and any representors in advance of the meeting. The report will not include an Officer's recommendation, unless the hearing takes the form of an appeal.

## **DOCUMENTARY EVIDENCE**

6. Documentary evidence upon which any party intends to rely shall be submitted to the Head of Environmental Services not less than 7 days before the date of the Hearing. If documents are larger than A4 size or difficult to copy (e.g. photographs) then normally 5 copies of the document must be supplied.
7. Any document submitted to the Head of Cleaner & Greener City after the report has been dispatched to the parties and on which one party wishes to rely shall be the subject of the following procedure before it may be taken into account by the Committee in reaching its decision:
  - (a) the document must be shown to all the other parties to the hearing wherever possible before the hearing commences
  - (b) the party wishing to rely on the document shall be asked to explain why the document was not submitted in advance and may make any representations as to why it should be taken into account by the Panel in reaching its decision
  - (c) the other party or parties to the hearing shall indicate whether, because of its late submission, they have any objection to the Panel taking the document into account in reaching its decision
  - (d) the Committee/Sub-Committee may consider whether it is necessary to grant an adjournment to any party as a result of the late submission of any document
  - (e) taking into account its power to grant an adjournment (including possible delay and cost caused thereby) and any representations or objections made by the parties the Panel shall consider whether it would be fair in all the circumstances for the document to be taken into account in reaching its decision.

## **VIDEO EVIDENCE**

8. If one of the parties wishes to show visual image recording evidence at the hearing, the Head of Cleaner and Greener must be advised wherever possible at least 14 days in advance of the hearing. At least 2 copies of the video, DVD or other standard recording must be supplied so that the opposing party or parties may have the opportunity to view the evidence in advance of the hearing. The Council will inform representors or the applicant of the receipt of video evidence and will arrange for any necessary viewing equipment to be provided at the hearing.

## **COMMITTEE PROCEDURE BEFORE, AT AND AFTER HEARING**

9. The following procedure note will be used as a basis for all hearings under the Licensing Act 2003, but is subject to alteration at the discretion of the Chairman.

## **COMMITTEE PROTOCOL – LICENSING SUB-COMMITTEE**

The four licensing objectives, as given by the Licensing Act 2003, are: -

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Each application that comes before this Sub-Committee will be treated on its own merits. This licensing authority will make its decision based on the merits of the application and the promotion of the four licensing objectives, and will also have regard to the Guidance issued under Section 182 of the Licensing Act 2003 and the Worcester City Council Statement of Licensing Policy.

Members of the Sub-Committee will meet prior to the hearing to note matters to be presented and read all written submissions, assisted by the legal and administrative clerks only. The actual application will not be discussed. The Head of Legal and Democratic Services will have drawn up a list of persons appearing at the hearing.

### **LICENSING HEARING PROCEDURE**

#### **The Hearing**

1. The Chairman will open the meeting, identify all persons present, and read the following statement:

“Presentations to this Committee are not given under oath. However I should like to remind all parties that the highest standards are expected and any deviation from these high standards could possibly influence any decision of the Committee.”
2. The Chairman will remind each representor and applicants/licence holders that they can be represented by a legal representative at their own expense or by a Councillor. He/she shall seek confirmation that all parties are satisfied with the procedure.
3. All parties are to be limited to a maximum time of ten minutes in which to make representations to the Sub-Committee. This period may be extended at the discretion of the Chairman, where prior representation has been made to the Licensing Authority. If an extension is agreed, all parties are to be allowed the same time to make representations. Where appropriate, if several parties wish to make the same representation, a spokesperson may by consent be appointed, in which case the spokesperson is to be allowed the same period of time as other representatives. If a spokesperson is not appointed, the amount of time must be shared between the persons wishing to make the same representation.
4. The Licensing Officer will present the report, outlining any relevant representations and relevancies to the Worcester City Council Statement of Licensing Policy and Guidance issued under Section 182 of the Licensing Act 2003.

5. The Licensing Officer may be questioned by Members of the Sub-Committee, the Applicant, and other parties to the hearing if given permission by the Chairman.
6. The Applicant/Licence Holder and/or his/her representative will speak in support of the application.
7. The Applicant/Licence Holder may be questioned by Members of the Sub-Committee and other parties to the hearing if given permission by the Chairman.
8. Any witnesses in support of the application will then make representations to the Sub-Committee.
9. The witnesses may be questioned by Members of the Sub-Committee and other parties to the hearing if given permission by the Chairman.
10. Any Representor will be invited to make representations to the Sub-Committee, having stated the nature of his/her interest in the matter.
  - (i) In the case of any Representor who has made representations but fails to attend, the hearing will normally proceed, taking into consideration the written representations, but ensuring appropriate weight is given to the representations.
  - (ii) No Representor may raise any ground or objection at the hearing not previously referred to in the written submission, unless the Sub-Committee considers there to be good reasons for doing so.
  - (iii) The Applicant/Licence Holder or his/her representative may make representations to the Sub-Committee as to why any request to introduce a new ground should or should not be granted.
11. At the conclusion of the Representor's case he/she may be questioned by the Members of the Sub-Committee, the Applicant, and other parties to the hearing if given permission by the Chairman.
12. Any Councillor representing the area in which the subject premises are located, who wishes to make representations on his/her own behalf, on behalf of constituents or any other relevant party will be invited to make such representations to the Sub-Committee.
  - (i) Where a Councillor wishes to make representations to the Sub-Committee, he/she may not sit on any Sub-Committee deciding such matter. Prior to a Councillor making any representations to the Sub-Committee he/she shall publicly declare that there has been no prior discussion on the matter with any Members of the Sub-Committee.
13. The Chairman will give all Representors an opportunity to give any further information considered to be appropriate to the case.
14. The Licensing Officer is invited to make a closing statement.

15. The Applicant/Licence Holder or his/her representative is invited to make a closing statement.
16. The Chairman will announce an adjournment of the hearing to enable the Sub-Committee to deliberate in private.

All parties, with the exception of the Members of the Sub-Committee, the legal adviser and the committee administrator will leave the room.

17. The Sub-Committee may recall all parties to seek clarification on any point. The parties will then withdraw again.
18. The Chairman may depart from the above procedure if he/she considers it is in the interests of justice to do so, either of his/her own volition or upon application by any party. Before doing so he/she shall invite the views of the parties present and consider any representations that may be made.

### **Decision**

19. The hearing will reconvene, all parties being recalled.
20. The Chairman will announce the decision, together with reasons for it in public at the conclusion of the hearing, together with any conditions placed upon the licence and the licensing objective they relate to.
21. The Decision will be confirmed in writing to the Applicant/Licence Holder and his/her representative (if appropriate), and to the other parties to the hearing, and also to the Chief Officer of Police, within 7 working days of the conclusion of the hearing.

### **NOTES**

1. *The procedure to be adopted by anyone aggrieved at the decision will be explained by the Chairman if requested.*
2. *Late representations and evidence will only be considered with the agreement of all parties present.*
3. *It is not the general policy of the Council to enter into discussions or correspondence on matters relating to the hearing or any decision made at the hearing.*
4. *The Committee may require any person attending the hearing, who in its opinion is behaving in a disruptive manner, to leave the hearing and may*
  - *refuse to permit that person to return, or*
  - *permit that person to return only on such conditions as the Committee specify,**but such person may, before the end of the hearing, submit in writing any such information which they would have given orally had they not been required to leave.*
5. *Any irregularity resulting from any failure to comply with any provision of the relevant Regulations before the Committee has made a determination shall not of itself render the proceedings void. In the case of such irregularity, the Committee shall, if it considers that any person may have been prejudiced as a result of such irregularity, take such steps as it thinks fit to cure the irregularity prior to determination.*
6. *Clerical errors in any document recording a determination of the Committee or errors arising in such document from accidental slip or omission may be corrected by the Committee.*

## **General Requirements of Applicants/Representors at Hearings**

10. At any hearing of an application, the applicant and any representors shall attend in person wherever possible.
11. If the application or representation is made by a body corporate, business firm, society, association or other group, a duly authorised representative shall wherever possible be present who is able to address the Committee.
12. In the case of the applicant/licence holder, the representative must be empowered to supply any undertaking requested by the Committee or demonstrate that any conditions attached to the licence will be complied with.

## **Statutory Provisions**

13. Where a relevant statutory provision has been enacted that is in conflict with any of the arrangements in this section, the statutory provision will always take precedence.

# Annexe 6

## Consultees

**Licensing Act 2003 - Consultation list includes the following:**

**Statutory Consultees as determined by the Licensing Act 2003:**

- Chief Constable of West Mercia Constabulary – Headquarters, Hindlip Hall, PO Box 55. WR3 8SP
- Chief Fire Officer for Hereford & Worcester – Copenhagen Street, Worcester

**Non-Statutory Consultees:**

**Councils and Council Departments**

- Warndon Parish Council – Mr. L. Bishop, 14 Coney Green Close, Worcester. WR4 0DT
- Saint Peters Parish Council – Mr. R. Jenkins, Careysbrook House, Callow End, Worcester. WR2 4TZ
- Wychavon District Council – Civic Centre, Queen Elizabeth Drive, Pershore, Worcs. WR10 1TT
- Malvern Hills District Council – Portland House, Church Street, Malvern, Worcs. WR14 2BB
- Trading Standards Service, Worcestershire County Council – County Hall, Spetchley Road, Worcester WR5 2NP
- Worcestershire Highways Authority, Worcestershire County Council, County Hall, Spetchley Road, Worcester WR5 2NP
- 

**Partnership and internal bodies including:**

**Health Agencies**

- Mental Health Trust, Isaac Maddox House, Shrub Hill Road, Worcester. WR4 9RW
- South Worcestershire Primary Care Trust, Isaac Maddox House, Shrub Hill Road, Worcester. WR4 9RW
- Ambulance Trust – Ambulance Headquarters, Bransford, Worcs. WR6 5JD
- Worcester Acute Hospitals Trust – Worcestershire Royal Hospital, Charles Hastings Way, Worcester. WR5 1DD
- Druglink – 14 Foregate Street, Worcester. WR1 1DB
- Drugs Action Team, South Worcestershire Health Authority – Isaac Maddox House, Shrub Hill Road, Worcester. WR4 9RW
- Child Protection Team, Social Services Department, PO Box 585 WR5 4AD.

## **Heads of Service**

- Chief Executive – Mr. D. Wareing, Orchard House, Farrier Street, Worcester. WR1 3BB
- Head of Financial Services – Mr G Lucas The Guildhall, Orchard House, Farrier Street, Worcester. WR1 3BB
- Head of Governance and Corporate Support – Mr J Scarborough, Orchard House, Farrier Street, Worcester. WR1 3BB
- Head of Safer and Stronger Communities – Mr. A. Stuttard, Orchard House, Farrier Street, Worcester. WR1 3BB
- Head of Cleaner and Greener City – Mr. M. Harrison, The Guildhall, High Street, Worcester WR1 2EY
- Head of Performance, Innovation and Efficiency – Ms C Brown, Orchard House, Farrier Street, Worcester. WR1 3BB
- Head of Urban Environment – Mr J Wrightson, Orchard House, Farrier Street, Worcester. WR1 3BB
- Worcester Community Housing – Mr. S. Mountfield, Progress House, Midland Road, Worcester. WR5 1DU

## **Local Business Partnerships**

- Chamber of Commerce Herefordshire & Worcestershire: Chris Harvey, Enterprise House, Castle Street, Worcester, WR1 3EN
- VisitWorcester: c/o Georgia Smith, 2-4 Copenhagen Street, , Worcester, WR1 2EY
- Late Night Economy Forum: Andy Bartlett, Trinity News, 4 The Trinity, Worcester, WR1 2PN
- Federation of Small Businesses: Barry Lister, c/o Glass & Lighting Studio, 56 The Tything, Worcester WR1 1JT
- South Worcestershire Crime and Disorder Reduction Partnership: c/o Worcester City Council, Guildhall, High Street, Worcester WR1 2EY
- Worcester Volunteer Centre – Ms. Sally Ellison, 33 The Tything, Worcester WR1 1JL

## **Local Community Associations**

- Worcester Alliance – most of the members are covered by the other agencies you have listed – full list of members available from Steve Taylor in Committee Services, but you may want to consult Sally Ellison at Worcester Volunteer Centre, 33 The Tything, Worcester WR1 1JL which is the co-ordinating body for a lot of voluntary and community organisations.
- Safety Partnership: Safer Worcester Partnership, Worcester City Council, Guildhall, High Street, Worcester, WR1 2EY

## **Youth Strategy Groups**

- Youth Offending Team, Social Services Department, Worcestershire County Council, St Mary's Street, Worcester WR1 1HA
- Students Union, University College Worcester, Henwick Grove, Worcester WR2 6AJ

## **Local Trading Groups**

- Licensed Victuallers Association – Mike Stevens, Toby's Tavern, 9 Sansome Street, Worcester WR1 1UH

## **Community Centres**

- The Green Centre, Gresham Road, Worcester WR2 5QS
- Ronkswood Community Centre, Canterbury Road, Ronkswood, Worcester, WR5 1PJ
- Tolladine Community Centre, Rowan Avenue, Tolladine, Worcester. WR4 9QW
- Warndon Community Centre, Shap Drive, Warndon, Worcester, WR4 9NX

## **Sporting venues**

- Worcester Rugby Club, Sixways, Pershore Lane, Hindlip, Worcester. WR3 8ZE
- Worcester City Football Club, St Georges Lane, Worcester WR1 1QT
- Worcestershire County Cricket Club – Mark Newton, Chief Executive, County Ground, New Road, Worcester, WR2 4QQ
- Arena Leisure, Worcester Racecourse, John Baker, Pitchcroft, Worcester, WR1 3EA

## **Licensed Premises**

The licence holders of all premises holding a valid premises licence or Club Premises Certificate at the time of consultation.

## **Others**

- Equity – Midlands Area, PO Box 1221, Warwick CV34 5EF
- First in the Midlands, Ian Humphries, Managing Director, Heron Lodge, London Road, WR5 2EU
- Campaign for Real Ale – Mr. B. Stukins, 230 Hatfield Road, St Albans, AL1 4LW
- Worcester Taxi Drivers Association. C/o Ms. Lesley Borthwick, 6 Wedley Place, Harley Goodacre Worcester. WR4 0PJ
- Unique Pub Company - Mr. R. May
- Worcester Evening News – Mr. J. Muir, Berrows House, Hylton Road, Worcester WR2 5JX
- Development Advisor – Ms. A. Ali, Worcestershire Substance Misuse Action Team,
- Odeon Cinemas Ltd – Licensing Manager, 54 Whitcomb Street, London. WC2H 7DN
- Lanyon Bowdler Solicitors – Chapter House North, Abbey Lawn, Abbey Foregate, Shrewsbury, SY2 2PN
- Churches Together in Worcester. Worcester City Parish, St. Swithuns Institute, The Trinity, Worcester. WR1 2PN
- Poppleston Allen Solicitors – 37 Stoney Street, The Lace Market, Nottingham. NG1 1LS
- Musicians Union – Benson House, Lombard Street, Birmingham B12 0QN
- Berwin Leighton Paisner Solicitors – Adelaide House, London Bridge, London. EC4R 9HA
- Worcester Beer & Cider Festival – Mr. B. Ottaway, 38 Green Lane, Rainbow Hill, Worcester, WR3 8NY
- The Director, British Beer and Pub Association, Market Towers, 1 Nine Elms Lane, London SW8 5NQ
- Ms. A. Pillinger, Harrison Clark Solicitors, 5 Deansway, Worcester. WR1 2JG

# Annexe 7

(This Annexe does not form part of the Statement of Licensing Policy)

## Contact Details

Hereford and Worcester Combined Fire Authority:  
South District Fire Safety Department,  
Malvern Fire Station,  
Worcester Road,  
Malvern.  
WR14 1TA

P. Hughes – Police Licensing Officer  
West Mercia Constabulary  
Police Station  
Castle Street  
Worcester  
WR1 3AD

Direct Dial Telephone Number    01905 331037

Worcestershire County Council:  
County Hall,  
Spetchley Road,  
Worcester  
WR5 1JQ

Head of Urban Environment,  
Orchard House,  
Farrier Street,  
Worcester WR1 3BB

Head of Cleaner and Greener  
Guildhall,  
High Street,  
Worcester WR1 2EY