


<p>REGISTRATION OF A COMPLAINT ABOUT A HIGH HEDGE</p> <p>UNDER PART 8 OF THE ANTI-SOCIAL BEHAVIOUR ACT 2003</p>		<p>This form and all supporting information required are to be completed and returned to:</p> <p>Worcester City Council Development Management The Guildhall, High Street Worcester WR1 2EY</p>
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<p>1. Complainant: (in block capitals)</p> <p>Name:</p> <p>Address:</p> <p>Tel no:</p> <p>Email Address:</p>	<p>2. Agent: (if any) to whom correspondence should be sent (in block capitals)</p> <p>Name:</p> <p>Address:</p> <p>Tel no:</p>
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<p>3. The OWNER Of The Land Where The Hedge Is Situated: (in block capitals)</p> <p>Name:</p> <p>Address:</p> <p>Tel no:</p> <p>Email Address:</p>	<p>4. The OCCUPIER Of The Land Where The Hedge Is Situated (if different from the Owner identified in section 3) (in block capitals)</p> <p>Name:</p> <p>Address:</p> <p>Tel no:</p> <p>Email Address:</p>
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<p>5. Criteria for making a complaint For a complaint to be eligible it must meet all of the below criteria otherwise the council cannot consider your complaint</p> <p style="text-align: right;">State Yes/No</p> <p>Does the hedge comprise of 2 or more trees or shrubs? <input type="checkbox"/></p> <p>Is it mostly evergreen or semi-evergreen? <input type="checkbox"/></p> <p>Is the hedge taller than 2metres above ground level? <input type="checkbox"/></p> <p>Overall does the hedge obstruct substantial amounts of light? <input type="checkbox"/></p> <p>Is the hedge growing on land owned by someone else? <input type="checkbox"/></p> <p>Is the complainant the owner/occupier of the property affected by the hedge? <input type="checkbox"/></p> <p>Is the property residential? <input type="checkbox"/></p>	<p>7. Previous Attempts to Resolve the Complaint The Council will only consider complaints about high hedges if there is evidence of recent attempts to resolve the dispute (within the last four months). The council consider that ALL of the steps outlined below should have been tried prior to any formal complaint to the Council. (Please provide dates and details of outcome and supply copies of all recent correspondence regarding the dispute)</p> <p>a) Attempts to Resolve the Dispute through Discussions with the Hedge Owner:</p> <div style="border: 1px solid black; height: 100px;"></div> <p>b) Attempts to Resolve the Dispute through Mediation.</p> <div style="border: 1px solid black; height: 100px;"></div> <p>c) Informed Neighbour of Your Intention of Making a Complaint to the Council</p> <div style="border: 1px solid black; height: 100px;"></div>
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<p>6. History of Past Complaints</p> <p>Has a formal complaint, under part 8 of the Anti-social Behaviour Act 2003, been made to the Council before about this Hedge? YES / NO</p> <p>If YES, what was the reference number of the complaint? (if known) Ref: <input style="width: 100px;" type="text"/></p> <p>Since the last complaint was determined, has there been any change in the situation of the hedge? Please give details.</p> <div style="border: 1px solid black; height: 150px;"></div>	
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8. Grounds of Complaint – You must include All of your grounds of complaint on this form.

Please describe the problems actually experienced as a result of the hedge being too tall, and say how serious they are. It will save time and help your case if you stick to the facts and provide all relevant information to back up the points you are making. Please continue on a separate sheet if needed. You must ensure that their grounds for complaint are as comprehensive as possible as the Council will only consider the affects of the hedge on the grounds for complaint that are submitted at this stage.

9. Supporting Documents

The documents listed below are required before your complaint can be considered. If the appropriate documents are not provided your complaint will **NOT** be registered.

- (i) Photo of the hedge
- (ii) A location plan of the hedge and surrounding properties
- (iii) Copies of correspondence with your neighbour about the hedge
- (iv) Copies of any other document that you mention in support of your case.
(pleas list all additional documents below)

Tick Box

I confirm that I have completed as much of this form as I can and that, to the best of my knowledge, the information provided is accurate.

Tick Box

I enclose the fee of £300 (cheques made payable to 'Worcester City Council')

I have sent copies of this form to all of the parties listed in sections 1 to 4 of this form.

Signed: _____ **Date:** _____

On behalf of: _____
(Insert applicant's name if signed by an agent)

Please send the completed form and associated documents to the address supplied at the start of this form.