Addressee Your Address

Date

Dear Neighbour (state their name if you know it)

For some time I have been disturbed by ………………………….. (enter the activity causing concern). This affects me and means that I have to …………………. (explain how their activity effects you daily life).

I shall be grateful if you would cease this disturbance, and I inform you that if you do not, I am prepared to take action under Section 82 of the Environmental Protection Act 1990.

I regret the necessity for this letter, but your actions are causing me considerable distress.

Yours sincerely

Your name.