

Grants Criteria

1. Introduction

Through the development of the City Plan, Worcester City Council aims to create a successful, vibrant and sustainable Worcester. To support the delivery of the City Plan, Worcester City Council has set aside a Community Grants fund to support organisations delivering services in our communities. The Grants Criteria will outline the priorities and approach for the funding of charities and organisations.

2. Aim

- 2.1 The criteria aim to ensure the best use of limited funding to help support the delivery of quality projects through a fair and transparent process.

3. Scope

- 3.1 Funding is available to community groups, charities and voluntary sector organisations working across the city of Worcester.

4. Eligibility

- 4.1 The application must be received from a community, voluntary or charitable organisation. Community Grants are not available to individuals so a group must be formed in order to apply for funding.
- 4.2 The project must benefit people who live within the city of Worcester. The project must be a separate activity with measurable outcomes as opposed to usual business operations and costs such as salaries, rent and utilities.
- 4.3 The application must be made for new project funding, existing and on going projects will not be funded.
- 4.4 The applicant must be able to commit a match funding amount to the project. This means that every £1 applied for in grant funding must be matched by an amount of in-kind donations (cash, services, free products or volunteer time).
- 4.5 More than one application can be completed in any funding year. Each application must be for a different project and will be considered on its merits, not as a linked application.

5. Criteria

- 5.1 Each application will be reviewed and scored in accordance with the criteria set out in this document. The scoring will be conducted by the Worcester City Council Grants Panel. The Grants Panel is currently made up of two Worcester City Councillors, one Community Partner and three Worcester City Council Officers.
- 5.2 Each funding theme will be scored individually from 0-5 (low-high) with the overall scores determining whether an application should be funded. A Worcester City Council Officer will lead the Panel as Chair with a further Worcester City Council Officer

responsible for the administration therewith. Neither the Chair nor the Officer responsible for the administration of the Panel will score applications.

6. Monitoring, Assessment & Review

6.1 These criteria will be reviewed frequently.

ENDS