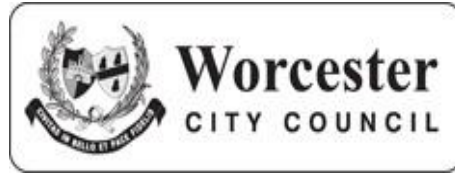




www.malvern hills.gov.uk



www.worcester.gov.uk



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APPLICATION FOR COUNCIL TAX CLASS S EXEMPTION

Please read the guidance notes overleaf and if you believe you are eligible for a property exemption complete this application form in full using black ink and return it to the address overleaf.

Failure to provide any of the information requested may result in unnecessary delays.

Full name(s) and address(es) of owner(s) / landlord(s):		
Account or property reference (if known):		
Full name of applicant:		
Full address of property for which exemption is being claimed:		
Date from which you wish to claim the exemption:		
How many individuals have their only or main residence at this address?		
Are all residents in the property aged under 18 years old? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Details of all residents:		
Full name	Date of birth	Date moved in
1.	/ /	/ /
2.	/ /	/ /
3.	/ /	/ /
4.	/ /	/ /
PROOF OF DATE OF BIRTH MUST BE PROVIDED FOR EACH RESIDENT; PASSPORT, BIRTH CERTIFICATE OR PROVISIONAL DRIVER'S LICENCE (COPIES ACCEPTABLE).		

Please continue overleaf.../

Daytime telephone number:

Email address:

Do you wish to receive your bills by email? YES [] NO []

*Not compulsory but may help if we have any queries.

DECLARATION: I declare to the best of my knowledge and belief that all the information I have given on this application is true and complete in all respects. I authorise the Council to make any enquiries they wish to verify the information. Personal data is collected and processed in accordance with data protection law. The South Worcestershire Revenues and Benefits Partnership is managed by Civica who process data on behalf of the Data Controllers namely; Wychavon District Council, Worcester City Council and Malvern Hills District Council. For further information please visit the Council's website for the area you live in and search for Privacy Notices.

YOU MUST NOTIFY THE COUNCIL AS SOON AS THESE CIRCUMSTANCES CHANGE. YOU ACKNOWLEDGE THAT FAILURE TO DO SO COULD RESULT IN A PENALTY BEING IMPOSED

Full name:

Signed:

Date: / /

Guidance Notes

Class S exemption – A property occupied only by persons under the age of 18.

Any dwelling:

- Which is occupied solely by persons under the age of 18 and constitutes their only or main residence.

The exemption starts on the day that the dwelling becomes occupied only by person(s) under the age of 18. This is because anyone under the age of 18 is not liable to pay Council Tax. The exemption will apply until any occupant turns 18.

The Council will also need to know if anything happens which means that the property no longer meets the above criteria. Such changes may include (but not restricted to):

- Someone turning 18 years of age
- Someone moving into / out of the premises