



WORCESTER CITY COUNCIL - BUSINESS START UP GRANT

DECLARATION

1. I have read and understand the criteria for application and the accompanying notes and agree to comply with the principles of the Worcester City Business Start Up Grant Scheme. I am aware that false declarations will invalidate my application.
2. I confirm that my business has all the necessary permissions and licences to operate or, if not, will apply for these.
3. I confirm that I am responsible for all goods/services/works carried out as a result of the award of this grant and will ensure that any works comply with all relevant regulations and legislation.
4. I understand that any goods/services purchased are to be completed within the date specified in the offer letter.
5. I confirm that I can make a 'cash' match funding contribution from my business's or my own resources of at least 50% towards the cost of the project/investment.
6. I confirm that the business will create employment of more than 30 hours per week for me (unless there is a valid reason for not doing so that has been agreed by Worcester City Council's Economic Development team).
7. I understand that information submitted will be made available for Worcester City Council's use and for partner bodies' use through a shared Customer Relationship Management database. I understand that any personal information provided on this form will be used to process the application and may be used to monitor the support of the project. Personal data will only be held in accordance with Data Protection legislation. I also understand that the Council is bound by the requirements of the Freedom of Information Act 2000. Please see Data Sharing statement in terms and conditions.
8. I understand that Worcester City Council may seek information from other sections of Worcester City Council or other public sector bodies.
9. I understand that Worcester City Council is under a duty to protect the public funds it administers. The Council may check information provided to it, with other bodies responsible for auditing or administering public funds and with other information it holds, in order to prevent and detect fraud.
10. I consent to Worcester City Council involving my business in publicity e.g. press releases and photographs
11. I agree to take part in any monitoring and produce relevant information as requested at 6, 12 and 18 months after the grant



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is paid and for the purpose of evaluation and development of the grant programme.

12. I understand that Worcester City Council reserves the right to recover all or part of the entire grant if:
- I am found to have improperly tried to influence the decision of any officer or Elected Member of Worcester City Council in the award of a grant.
 - The proposed business does not start trading.
 - The business is sold or ceases to trade for whatever reason within a 12 month period from receipt of the grant.
 - The business relocates outside the boundaries of Worcester City Council within a 12 month period from receipt of the grant.
 - Information provided in the application form or other correspondence is found to be substantially incorrect, misleading or incomplete.
 - I fail to comply with any of the terms and conditions of the scheme.

In the event that I am requested to repay the funds to Worcester City Council I will do so within a period of 30 days.

13. I understand that any payment will be made directly into my business bank account through the Bank Automated Clearance System.
14. I undertake not to do anything to bring the Council's reputation and/or standing into disrepute or attract adverse publicity for the Council.
15. I confirm that the details given in this application are full and accurate.
16. I understand that in accordance with the Local Government Transparency Code, Worcester City Council will publish individual payments with a value of over £250 on their website