

## CRF VCSE COMMUNITY COORDINATION GRANT APPLICATION FORM 2026/27

### Section 1: Contact Details

Please complete all fields. If a question does not apply, write N/A.

| Question             | Response |
|----------------------|----------|
| Applicant Name       |          |
| Organisation Name    |          |
| Contact Email        |          |
| Contact Phone Number |          |
| Address              |          |

### Section 2: Eligibility Check – Stage 1

Please answer all questions. These help us confirm your organisation is eligible for funding.

|   | Question                                                                                                                    | Information                                                     | Response |
|---|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------|
| 1 | Is your organisation a registered charity, Community Interest Company (CIC) or a Charitable Incorporated Organisation (CIO) | <i>If applicable</i>                                            |          |
| 2 | Do you have a UK-registered bank account with two signatories in organisations name?                                        | <i>If not, please provide details of accounting system.</i>     |          |
| 3 | Does your organisation produce annual accounts?                                                                             | <i>If not, please state what financial reports you provide.</i> |          |
| 4 | Does the organisation hold more than £100,000 in useable reserves?                                                          | <i>Please state yes or no</i>                                   |          |

|   |                                                                                                                                            |                                                                                       |  |
|---|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|--|
| 5 | Has the organisation been established and operational for at least the previous 12 months, with experience of delivering similar activity? | <i>Please state yes or no</i>                                                         |  |
| 6 | Does the organisation participate in Worcester Community Lottery?                                                                          | <i>If not, would you consider participating?<br/>Would you like more information?</i> |  |

### Section 3: Application – Stage 2

**Please complete all fields. Use up to 200 words where indicated.**

|    | <b>Question</b>                                                                                                  | <b>Information</b>                                                                                                                                                                                                                                                                                                                                                                | <b>Response</b> |
|----|------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 7  | Project Name                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                   |                 |
| 8  | Project Application Date                                                                                         | <i>Date this application is completed</i>                                                                                                                                                                                                                                                                                                                                         |                 |
| 9  | Project Start Date                                                                                               | <i>First day of project activity</i>                                                                                                                                                                                                                                                                                                                                              |                 |
| 10 | Project End Date                                                                                                 | <i>Expected completion date</i>                                                                                                                                                                                                                                                                                                                                                   |                 |
| 11 | Project Detail                                                                                                   | <i>Max 200 words. Describe your proposed project Include: what you will do, who will benefit, project timescales, and expected outcomes.</i>                                                                                                                                                                                                                                      |                 |
| 12 | How does the project contribute to the aims of the Crisis Resilience Fund VCSE community coordination programme? | <i>Max 200 words. Consider:</i> <ul style="list-style-type: none"> <li>• Community coordination and partnership working</li> <li>• Prevention and early intervention</li> <li>• Advice, guidance and signposting</li> <li>• Crisis intervention and practical support</li> <li>• Mental wellbeing and resilience</li> <li>• Community engagement and awareness raising</li> </ul> |                 |

|    |                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 13 | What evidence shows this activity is needed?                                                                                                                                                                                                                             | <i>Please identify the level of need or demand for the activity that you are seeking to address. Include data, surveys, waiting lists, community feedback, or local insight, and details of how the project complements existing provision.</i>                                                                                                                                                               |  |
| 14 | How many beneficiaries will your project support?                                                                                                                                                                                                                        | <i>Please include the estimated number of residents or households who will benefit, how beneficiaries will be identified and engaged, and how the project complements rather than duplicates existing services. Please explain how the project addresses an identified gap in provision and complements existing services available to Worcester residents.</i>                                               |  |
| 15 | How will you mobilise the project and ensure funding is spent by 31 <sup>st</sup> March 2027?                                                                                                                                                                            | <i>Please provide details of the project infrastructure (i.e. people, skills and resources), mobilisation plans and timescales including any partnership arrangements that will support delivery.</i>                                                                                                                                                                                                         |  |
| 16 | Please explain how your organisation will collaborate with other VCSE organisations, community groups and statutory agencies to develop joined-up approaches, avoid duplication, share intelligence and ensure residents can access the right support at the right time. | <i>Please explain:</i> <ul style="list-style-type: none"> <li>• <i>Existing and proposed partnerships</i></li> <li>• <i>Referral pathways into and out of your service</i></li> <li>• <i>How residents and community groups will be signposted to appropriate support</i></li> <li>• <i>How partnership working and community coordination will improve outcomes for residents and communities</i></li> </ul> |  |

|    |                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
|----|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 17 | What results do you expect and how will you measure success?                                                                             | <i>Max 200 words. Please detail the outputs, outcomes and impact the project will achieve. Explain how you will monitor and report on project delivery, including the number of residents supported, referrals made and received, partnership activities, and beneficiary outcomes. Include how you will measure partnership activity, referral outcomes and improvements to community awareness of available support.</i> |  |
| 18 | Please confirm that beneficiaries will be Worcester residents and identify the communities, neighbourhoods or wards expected to benefit. | <i>Provide postcodes, area, and ward names if known.</i>                                                                                                                                                                                                                                                                                                                                                                   |  |
| 19 | How will you ensure the project is accessible and inclusive for Worcester residents who may face barriers to accessing support?          | <i>Please describe any measures that will help residents participate, including physical accessibility, communication methods, affordability, outreach and support for vulnerable groups.</i>                                                                                                                                                                                                                              |  |
| 20 | Does your organisation have appropriate safeguarding, equality and data protection arrangements in place?                                | <i>Please provide brief details. You may be asked to provide copies of relevant policies.</i>                                                                                                                                                                                                                                                                                                                              |  |
| 21 | How does your project offer value for money? Please explain how project costs have been calculated and how the proposed activity will    | <i>Max 200 words. You may be asked to provide quotes for planned purchases.</i>                                                                                                                                                                                                                                                                                                                                            |  |

|  |                                           |  |  |
|--|-------------------------------------------|--|--|
|  | maximise benefit for Worcester residents. |  |  |
|--|-------------------------------------------|--|--|

#### Section 4: Financial – Stage 3

Please round figures to the nearest pound.

|    | Question                       | Information                                                                                                                                                                                                                                                      | Response |
|----|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 22 | Total project cost             | <i>Total cost of the whole project.</i>                                                                                                                                                                                                                          |          |
| 23 | Amount requested (max £10,000) | <i>Funding must be used to deliver the project described within this application.<br/>Administrative costs must not exceed 15% of the grant requested.</i>                                                                                                       |          |
| 24 | How will the grant be spent?   | <i>Please note funding must be used to deliver project activities and outcomes described within this application and cannot be used to fund usual business operations or core organisational costs such as rent, utilities or existing staffing commitments.</i> |          |