

Conditions for Hire of Pitches

1. Allocation – Clubs will receive confirmation of their allocated site(s) and pitch(es) prior to the start of each season. Clubs must play only on their allocated pitch. Seasonal bookings will receive preferential treatment for both site and pitch allocation.

2. Bookings - A pitch must be booked via e-mail to football@worcester.gov.uk by mid-day on the Tuesday preceding the game. Failure to book a pitch or pay by the deadline may result in your team being unable to play.

3. Cancellations - Pitch cancellations must be made by 12.00noon on the preceding Wednesday, or in the event of a match being cancelled by the City Council or by the Official on the day, by the following Monday, subject to confirmation of cancellation by the League(s). Refunds or re-instatement to a seasonal allowance will not be made in any other circumstances. The Council also reserves the right to levy a 50% cancellation charge.

4. Pitch conditions/information - Information regarding pitch condition/cancellations can be obtained via e-mail to football2@worcester.gov.uk

5. Seasonal Hire - VAT Implications - The seasonal hire rate is based on alternate weeks use of the allocated facility throughout the season. Additional games in excess of the allowance are chargeable at the Casual rate. Your attention is drawn to the VAT Act 1994, Schedule 9, Group 1, Note 16, which states that should a club cancel a game for any reason, and therefore not play within 14 days of their last game, they do not qualify for VAT exemption on their booking.

6. Payment - Payment for both Seasonal and Casual hire will be by debit/credit card only. Payment is required prior to pitches being allocated to teams. Failure to do so will result in your team being unable to hire a pitch.

7. Unauthorised use - Any team found to be playing on a City Council pitch without a prior valid booking will be charged at the prevailing rate and may be refused further use of Council pitches. Four week bans will be issued to teams using pitches without valid booking confirmations.

8. Affixing of Nets/Goals - Perdiswell Only - Senior movable goals and nets are the property of Worcester City Council. Teams must unlock goals from the chained anchor points, move them to the allocated pitch, and return and re-secure them after the game as found. Failure to do so may result in both teams being charged for any damage incurred. **Under no circumstances** must adhesive tape be used to affix nets to goalposts. Re-usable Velcro fixings or net clips must be used at all times. A **£25 fine per occasion** may be levied for non-compliance.

9. Notifications - Booking confirmations/cancellation notifications will be sent out by e-mail only. A valid e-mail address must be provided on the Pitch Hire Agreement. Please ensure you have a valid copy of your confirmation at the venue on match days.

10. Parking - No vehicles are to be driven or parked on any grass area.

11. Changing facilities - Changing facilities must be left tidy after use. Any damages and/or additional cleaning will be chargeable at cost and teams may be denied further bookings. Under NO circumstances must football boots be worn in the changing rooms. A member of each club that play at Warndon Park or King George V must report to Reception on arrival; where they will be allocated changing facilities and pitch number(s). A key may be allocated for which a refundable deposit will be payable.

12. Insurance, accidents and injuries - The club(s) shall indemnify Worcester City Council against any accidents or injuries arising from the clubs use of the allocated facilities. Clubs should advise players of the risks associated with the game and the possibility of third party claims resulting from players actions.

13. Under 16's - Clubs running teams for under 16's may be required to comply with additional procedures before using a City Council pitch.

14. Service Level Agreement - Pitches shall be cut once per week during the season as required. Posts shall be independently checked at the beginning of the season for safety. Lines shall be marked during the season on a three week rotation. Corner flags and nets are not supplied. Senior goal posts only supplied.

15. Conduct - Clubs must ensure that their players and supporters behave in a respectful manner towards other players, supporters and residents.

16. Litter Pledge - By signing this Pitch Hire Agreement, you are committed to ensuring that you complete a pre-pitch health and safety check to remove any large stones, broken glass, dog fouling or other obstacles from the pitch. All litter is to be removed from the site after your match to be disposed of responsibly. Failure to do so may result in the City Council seeking to recover its costs from the Club in addition to potential exclusion from future pitch bookings. CLUB SECRETARY/TEAM MANAGERS are responsible for the removal of litter generated from the playing of their fixture.

17. Complaints - Complaints will be reviewed on a case-by-case basis, and should be emailed next working day to football@worcester.gov.uk. Our management panel will assess and decide if the complaint is withstanding and a refund is applicable.

Failure to comply with these Terms and Conditions may result in the termination of the Pitch Hire Agreement. A minimum cancellation charge of £150 will apply.